



MINUTES OF THE FULL COUNCIL MEETING
held in the Council Chamber, The Guildhall, East Looe
on Monday 9th July 2018 at 7.00pm

PRESENT

Chairman – Councillor A Toms

COUNCILLORS

D J Bryan	C Rose
T Crane	M Smith
Mrs E Hannaford	Mrs V Sullivan
J Lundy	D Welch
Mrs B Richardson	

OFFICERS

Mrs A Frith – Town Clerk

There were no prayers given.

25.	<u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> There were no members of the public present.	
26.	<u>APOLOGIES</u> Apologies were also received from Cllrs J Dingle, M Gregory, R Hendy and Mrs M Powell. Apologies were also received from Rev P Sharp, Looe Community Academy and Devon & Cornwall Constabulary.	
27.	<u>TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETINGS OF 21st MAY 2018</u> Cllr Toms proposed that the Minutes of the Meeting of 21 st May 2018 be approved, second by Cllr Rose it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the Meeting of 21 st May 2018. Cllr Mrs Hannaford informed that the virtual walkway on Hannafore Road is completed and that she has checked with the Highways Manager of Cornwall Council that all white lines are correct. Cllr Crane informed that a vehicle had gone through the wall on Hannafore Road opposite the salt bin and asked that the safety of the wall be checked. Cllr Mrs Hannaford will action this matter.	

28.	<p><u>TO RECEIVE DECLARATIONS OF INTEREST</u> Cllr Toms declared an interest in any matter raised concerning Looe Harbour Commission, Looe Development Trust and Cornwall Council. Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council.</p>	
29.	<p><u>MAYOR'S ANNOUNCEMENTS</u> See attached Appendix "A". Cllr Crane and Bryan both raised concern about the impact proposed location of the Post Office at the Spar on Bay View Road, stating that the traffic problem in that area is already bad. Cllr Toms stated that our TRO proposals will help with this situation.</p>	
30.	<p><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF THE POLICE FOR LOOE</u> There had been no report received.</p>	
31.	<p><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE</u> See attached Appendix "B". Cllr Toms asked that all Councillors respond to the consultation regarding the increase of the toll on the Tamar Bridge.</p>	
32.	<p><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE</u> See attached Appendix "C". Cllr Crane asked what the developer was proposing regarding Polvellan Manor, Cllr Mrs Hannaford stated that the developer intends to demolish all "added on" parts of the building and take it back to the original core of the Manor. Cllr Bryan stated that the proposed merger between Devon & Cornwall Police with Dorset needs proper debate, Cllr Toms informed that he had attended a Police Briefing on 6th July and the details are in his report.</p>	
33.	<p><u>TO RECEIVE A REPORT FROM THE REPRESENTATIVE FOR LOOE COMMUNITY ACADEMY</u> There will be no report now until 15th October when a new Representative is elected.</p>	
34.	<p><u>MATTERS ARISING FROM THE MINUTES OF THE LAST FULL COUNCIL MEETINGS</u> There were no matters raised.</p>	
35.	<p><u>CORRESPONDENCE</u> .1 <u>Armed Forces Fund</u> Information had been received regarding funding available for the provision of silhouette soldiers to mark the end of the First World War Commemorations.</p>	Clerk to apply for funding

	<p>Cllr Toms asked the Clerk to explain and asked permission to apply for the funding. The Council unanimously agreed to authorise applying for the funding. Cllr Toms explained that there is a Company in Saltash who can cut out profiles, he will contact them. <u>.2 River Recreation CIC – West Quarries Landing Stage.</u> A letter had been received requesting continued support for the landing stage project. Some discussion followed and as it became apparent that there was a division of opinion Cllr Rose proposed that we should remain neutral, seconded by Cllr Mrs Sullivan. Cllr Mrs Hannaford stated that a full debate should take place and that we should have a view. Various Councillors raised their concerns, especially as the consultation that had taken place regarding this project only showed a small majority in favour. After much discussion Cllr Toms proposed an Amendment to Cllr Rose’s proposal that we should continue to support the project, seconded by Cllr Mrs Hannaford the Amendment was voted on and it was: <u>RECOMMENDED</u> With a vote of 4/6 against continued support. This proposal was lost. Cllr Rose’s proposal was not voted on and it was therefore agreed with a vote of 7/3 against to withdraw our support for the project.</p>	<p>Cllr Toms to contact Company</p>
<p>36.</p>	<p><u>MATTERS REFERRED FROM OTHER COMMITTEES.</u> <u>.1 Finance & General Purposes Committee</u> a) <u>To Resolve to Adopt the Data Protection & Privacy Policy</u> Cllr Rose thanked Cllr Hendy for his work putting this policy together and proposed that the Policy be adopted, seconded by Cllr Bryan it was: <u>RESOLVED</u> Unanimously to adopt the Data Protection and Privacy Policy as presented. <u>.2 Neighbourhood Plan Steering Group</u> a) <u>Landscape Character Assessment</u> Cllr Lundy explained to Council that this document produced by Kath Statham on behalf of the Steering Group needs to be adopted by Council and Cllr Lundy proposed that the document be adopted formally, seconded by Cllr Mrs Hannaford it was: <u>RESOLVED</u> Unanimously to Adopt the Landscape Character Assessment as presented. Cllr Mrs Hannaford explained the importance of this document as it informs where and where not development can take place, it can also be used for determining planning applications. Cllr Crane thanked Cllr Lundy for his hard work.</p>	

	<p>b) <u>Polean Master Plan Study – Request for part-funding</u></p> <p>Cllr Mrs Hannaford explained the purpose of the Master Plan Study is to bring together all investigations and evidence collected so far for “place shaping” and it will provide a delivery plan. A design brief is being worked on and the opinion is that that we need to contract someone who is familiar with urban planning.</p> <p>The total cost for this study is £25K with funding from other sources amounting to £20K, Looe Town Council are being asked to make up the shortfall of £5K.</p> <p>Some discussion followed with some questions asked which Cllr Mrs Hannaford answered.</p> <p>Cllr Lundy proposed that the £5K shortfall be paid by Looe Town Council, seconded by Cllr Mrs Hannaford it was:</p> <p><u>RESOLVED</u></p> <p>Unanimously that Looe Town Council pay the shortfall of £5K for the Master Plan Study.</p>	
37.	<p><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS INCLUDING THE NEIGHBOURHOOD PLAN</u></p> <p><u>.1 Cllr Rose re East Looe Town Trust</u></p> <p>Cllr Rose informed the Council that he has resigned from East Looe Town Trust as a Council nominated Trustee.</p> <p><u>.2 Liskeard/Looe Joint Meeting</u></p> <p>Cllr Bryan reported that he, Cllr Toms and Cllr Mrs Richardson had attended a joint meeting with Liskeard Town Council which was very useful and informative, it had been suggested that all five S E Cornwall Councils be invited to future joint meetings.</p> <p>Cllr Toms stated it had been very useful and there was support from both Councils for various projects relating to their areas.</p> <p><u>.3 Neighbourhood Plan</u></p> <p>Cllr Lundy reported that Mr Greg Spence had resigned due to work commitments and that Cllrs Toms and Mrs Hannaford are now joint Chairmen. It is hoped that the Plan will be ready for September and there will be three public consultations, one at the Barbican Children’s Centre, one at the Millpool Centre and one in the Guildhall.</p> <p><u>.4 Royal British Legion</u></p> <p>Cllr Toms suggested that a meeting be arranged to progress the arrangements for the Commemoration of the end of World War 1 one hundred years ago on 11th November to co-ordinate the evening ceremony.</p> <p>The Clerk was asked to arrange a meeting.</p>	Clerk to arrange joint meeting
38.	<p><u>TO NOMINATE A COUNCIL POLICE ADVOCATE</u></p> <p>The suggestion to elect a Council Police Advocate had come from a letter to Cllr Toms from Alison Hernandez –</p>	

	<p>Police Crime Commissioner. Both Cllr Bryan and Cllr Mrs Sullivan had expressed an interest in being an Advocate but, as Cllr Mrs Sullivan had expressed an interest Cllr Bryan withdrew. Cllr Toms proposed that Cllr Mrs Sullivan be elected to serve as a Council Police Advocate, seconded by Cllr Bryan it was: <u>RESOLVED</u> Unanimously to elect Cllr Mrs Sullivan as a Council Police Advocate.</p>	
39.	<p><u>TO RECEIVE AN UPDATE ON THE REPAIRS TO THE MARINERS GARDEN WALL</u> Cllr Toms informed that the works to the wall are now complete and the garden area is being re-instated. Slate chippings for the beds have been delivered, boats replanted and the pergola has been repaired. There is still a small amount of weeding to be done and also some concrete pointing to be done. Cllr Crane expressed his dissatisfaction with the way in which the repairs have been handled. Cllr Toms agreed and assured Cllr Crane that, when the final invoice is received, it will be fully scrutinised before any further payment is made.</p>	
40.	<p><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR MAY AND JUNE 2018</u> .1 <u>Accounts for Payment for May and June 2018</u> Cllr Toms proposed that the Accounts for Payment for May and June 2018 as circulated be approved, seconded by Cllr Bryan it was: <u>RESOLVED</u> Unanimously to approve the Accounts for payment for May and June 2018 as listed.</p>	
41.	<p><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN.</u> There were no matters raised. The Meeting closed at 8.00pm.</p>	

Signed

Date