



**MINUTES OF THE ANNUAL MEETING AND MAYOR MAKING CEREMONY
OF THE LOOE TOWN COUNCIL**

held in the Council Chamber, The Guildhall, Fore Street, East Looe
on Monday 14th May 2018 at 7.00pm

PRESENT

Chairman – Councillor A Toms

COUNCILLORS

D J Bryan	J Lundy
T Crane	Mrs M Powell
J Dingle	C Rose
M Gregory	Mrs V Sullivan
Mrs E Hannaford	D Welch
R Hendy	

OFFICERS

Town Clerk - Mrs Anne Frith
Assistant to the Clerk – Mrs A Keen

IN ATTENDANCE

Mrs R Toms
Mrs J Gregory
Mayor's Chaplain – Rev. P Sharp
Representatives from:
Looe Primary Academy
Royal British Legion
Looe Town Football Club
Looe Pioneers
Ellies Haven
Looe Rowing and Gig Club
1st Looe Sea Scouts and 4th Looe Brownies
Barbican Pre-School and West Looe Playgroup
Looe Development Trust – Youth Group and Skateboard Park
Guildhall Museum & Gaol
Guildhall Tea Room
Looe Memory Cafe
St Pinnock Band
West Looe May Fayre
Darby & Joan
Age Concern
Looe Rifle Club
Looe Sailing Club

Men's A Team - Looe Rowing Club
 Mr D Bond – Looe Harbour Commission
 Mr P Gibson – East Looe Town Trust
 Mr & Mrs W Scarah – Town Sargeant
 Mace Bearers – Mrs H Toms and Mrs J Woodman
 Mrs L Kellaway – Amenities Manager – Looe Town Council
 Various other Members of the Public

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Rev Sharp gave Full Council Prayers.

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175.	<u>APOLOGIES</u>	<u>ACTIONS</u>
	<p>Apologies for absence were received from Cllrs M Smith and Mrs B Richardson</p> <p><u>ABSENT</u> Councillor T Stacey.</p>	
176.	<p><u>THE MAYOR'S ADDRESS AND PRESENTATIONS</u></p> <p>The Mayor addressed the Council as attached Appendix "A".</p> <p>The Mayor then presented donation cheques to organisations as listed on attached Appendix "B".</p> <p>The Mayor presented the award of Organisation of the Year to Looe Pioneers.</p> <p>The Mayor presented the Citizen of the Year Award to Ms Tina Hicks for her dedication and hard work on behalf of Looe Harbour Commission and the Town, unfortunately Ms Hicks was unwell so the Award was accepted on her behalf by the Chairman of Looe Harbour Commission, Mr David Bond.</p> <p>The Mayor then presented gifts to the Mayoress, Mrs Rayna Toms, Miss Alice Toms, the Deputy Mayor and Mayoress - Cllr Martin and Mrs Julie Gregory, Rev Sharp, The Clerk and Assistant to the Clerk, Mrs Anne Frith and Mrs Annette Keen, Mace Bearers Mrs Heather Toms and Mrs Jean Woodman and Mrs Laura Kellaway, Amenities Manager.</p>	
177.	<p><u>ANNUAL REPORTS FROM COMMITTEE CHAIRMEN</u></p> <p>All reports had been tabled as follows: Finance & General Purposes (Appendix "C"). Tourism & Amenities (Appendix "D"). Planning & Public Consultation (Appendix "E"). There were no questions.</p>	
178.	<p><u>TO CONFIRM THE NOMINATION AND ELECTION OF MAYOR FOR 2018/19</u></p> <p>The Clerk called upon Cllr Mrs Powell to confirm her proposal to elect Cllr Toms to serve as Mayor for the coming year.</p>	

	<p>Cllr Mrs Powell proposed that Cllr Toms be elected to serve as Mayor for 2018/19, seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to elect Cllr Toms to serve as Mayor the 2018/19, there being no other nominations.</p>	
179.	<p><u>THE SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE</u> Councillor Toms signed the Declaration of Acceptance of Office witnessed by the Clerk and Proper Officer. The Mayor then made his acceptance speech as attached Appendix “F”.</p>	
180	<p><u>THE MAYOR’S APPOINTMENT OF OFFICE OF:</u> .1 <u>The Mayoress</u> Cllr Toms appointed his wife, Mrs Rayna Toms. .2 <u>The Mayors Chaplain</u> Cllr Toms re-appointed Rev Philip Sharp. .3 <u>Town Mace Bearers</u> Cllr Toms appointed Mrs Jean Woodman and Mrs Heather Toms.</p>	
181.	<p><u>TO APPOINT A DEPUTY MAYOR FOR 2018/19</u> Cllr Toms proposed that Cllr Gregory be Deputy Mayor for 2018/19, seconded by Cllr Bryan it was: <u>RESOLVED</u> Unanimously to elect Cllr Gregory to serve as Deputy Mayor for 2018/19. Cllr Gregory signed the Declaration of Acceptance of Office witnessed by the Clerk and Proper Officer and appointed Mrs Julie Gregory as Deputy Mayoress.</p>	
182.	<p><u>TO CONFIRM THE NEW COUNCIL COMMITTEE MEMBERSHIP</u> The Membership of Committee list had been circulated, Cllr Toms proposed that the list, was approved, seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to approve the Committee Membership as attached Appendix “G”.</p>	
183.	<p><u>TO APPROVE COUNCIL REPRESENTATIVES ON OUTSIDE BODIES</u> Cllr Toms proposed that the list, as circulated be approved, seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to approve the Membership as listed. (Attached Appendix “H”).</p>	

184.	<p><u>TO APPROVE THE COUNCIL CALENDAR FOR 2018/19</u> Cllr Toms proposed that the Council calendar as circulated be approved, seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to approve the Council calendar as circulated for 2018/19.</p>	
185.	<p><u>TO ADJOURN THE ANNUAL COUNCIL MEETING</u> Cllr Toms proposed that the Annual Meeting be adjourned, seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to adjourn the Annual Meeting at 7.50pm.</p>	

Signed

Date