



## **LOOE TOWN COUNCIL**

### **MINUTES OF THE TOURISM AND AMENITIES COMMITTEE**

Held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe  
On Tuesday 10<sup>th</sup> April 2018 at 7.00pm

### **REPORT TO COUNCIL**

#### **PRESENT:**

Chairman – Cllr M Gregory  
Councillors D Bryan, T Crane,  
Mrs E Hannaford, Mrs B Richardson  
M Smith

#### **IN ATTENDANCE**

Cllr Mrs V Sullivan  
Amelia Bridges – Looe Marine Conservation Group  
Amenities Manager – Mrs Laura Kellaway

		<b>ACTIONS</b>
105.	<b><u>APOLOGIES</u></b> Apologies for absence were received from Cllrs J Dingle, R Hendy, Mrs M Powell and A Toms.	
106.	<b><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b> Cllr Mrs Sullivan was in attendance as a member of the public to observe the function of the Committee. Cllr Gregory proposed that Cllr Mrs Sullivan be co-opted for the purpose of this meeting only, to enable her to participate in the meeting, seconded by Cllr Crane it was: <b><u>RESOLVED</u></b> Unanimously to co-opt Cllr Mrs Sullivan onto the Committee for participation in this meeting only. Amelia Bridges was also in attendance to discuss the 'Plastics Free Looe project and recent initial meeting that took place on 2 <sup>nd</sup> April. Cllr Gregory proposed to move the order of the Agenda to accommodate Ms Bridges, this was unanimously agreed.	
107.	<b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b> There were no declarations made.	

108.	<p><b><u>TO DISCUSS PLASTICS FREE LOOE INITIATIVE</u></b></p> <p>Ms Bridges outlined the background to the Plastic Free Looe initiative and that the organisers (Surfers Against Sewerage) were keen to engage with local businesses and organisations including Looe Town Council. Cllr Gregory proposed a Plastic Free Looe working group be created with its first meeting to take place on 25<sup>th</sup> April at 7pm in the Tourist Information Office. Volunteers from the Council are Cllrs Toms, Mrs Richardson, Rose, Gregory and Mrs Sullivan. At the working group meeting, the initiative will be discussed in greater detail with updates provided by the Community Leads, Ellie Jackson and Amelia Bridges. Cllr Mrs Hannaford provided an update of the Plastics Free meeting held on 2<sup>nd</sup> April 2018 (see attached Appendix A)</p> <p>Ms Bridges then thanked the Committee and left the meeting at 7.30pm</p>	Clerk to arrange working group meeting for 25 <sup>th</sup> April at 7pm
109.	<p><b><u>TO RESOLVE TO APPROVE THE MINUTES OF THE TOURISM AND AMENITIES COMMITTEE MEETING OF 26<sup>th</sup> FEBRUARY 2018</u></b></p> <p>Cllr Gregory proposed that the Minutes of the Meeting of 26<sup>th</sup> February 2018 be approved, seconded by Cllr Smith it was: <b><u>RESOLVED</u></b></p> <p>Unanimously to approve the Minutes of the Meeting of 26<sup>th</sup> February 2018.</p>	
110.	<p><b><u>MATTERS ARISING FROM THE TOURISM AND AMENITIES MEETING HELD ON 26<sup>th</sup> FEBRUARY 2018</u></b></p> <p><u>.1 Ref Min 93 Bonson Close bollards</u></p> <p>Cllr Mrs Hannaford advised that she had not yet had opportunity to liaise with Cornwall Housing regarding the parking proposal for Bonson Close parking and consultation with residents but that will be addressed shortly.</p>	EH to contact Cornwall Housing
111.	<p><b><u>TO REVIEW TOURIST INFORMATION CENTRE PROFIT AND LOSS ACCOUNTS</u></b></p> <p>The Committee reviewed the latest Profit and Loss Accounts for the Tourist Information Centre and were pleased to observe that, for the financial year April 2017 – March 2018, the Tourist Information Centre had made a small profit, having overturned losses from previous years (see attached Appendix B). The Committee thanked Council and Tourist Information Centre staff for all their hard work in being instrumental in turning this around.</p>	
112.	<p><b><u>TO DISCUSS TRO PROPOSALS</u></b></p> <p>The Committee discussed the proposals which the Clerk had detailed on a map at the request of the TRO working group, in order to be forwarded to Cornwall Highways for obtaining costs for design. They queried West Looe Square and the extent of</p>	

	<p>the double yellow lines and hashing that was proposed and it was duly amended. The Clerk was asked to write to West Looe Town Trust to request a contribution towards the cost of the TRO for West Looe Square.</p> <p>The Clerk was also asked to contact Paul Allen of Cornwall Highways regarding the financial contribution previously offered by Mr Thurtle at the TRO meeting of 7<sup>th</sup> February 2018 and with a view to Paul Allen contacting Mr Thurtle to pursue the full costs of the North Road TRO, and also for Paul Allen to provide a ball park figure for the design costs to resolve the parking issues at West Looe Square and Quay Road.</p> <p>The Committee requested that the minutes of the TRO meeting of 7<sup>th</sup> February 2017 are circulated to all Committee members</p>	<p>Clerk to write to WLTT</p> <p>Clerk to contact Paul Allen re Mr Thurtle's contribution and for design costs for West Looe</p> <p>Clerk to circulate TRO minutes</p>
113.	<p><b><u>TO DISCUSS MECHANICAL WEEDERS/SCARABS</u></b></p> <p>Mrs Kellaway asked for clarification of the type of weeding equipment required in order that she may obtain the relevant quotes. The Committee confirmed that they wanted to receive 3 quotes from separate suppliers for:</p> <ul style="list-style-type: none"> <li>a) Hire of mechanical weeder with operative</li> <li>b) Hire of mechanical weeder without operative</li> <li>c) Purchase of mechanical weeder</li> </ul> <p>Mrs Kellaway was asked to obtain quotes for the next meeting of 23<sup>rd</sup> May.</p>	<p>LK to obtain quotes for next meeting</p>
114.	<p><b><u>TO DISCUSS SEAFRONT STORE ENTRANCE WALL REDUCTION</u></b></p> <p>The Committee discussed Mr Gummow's request for the wall at the entrance of the Seafront store be reduced in height in order to allow him easier access. The Committee discussed this in some detail and it was proposed by Cllr Gregory, seconded by Cllr Crane, that Mr Gummow undertake the wall reduction himself, subject to mutual agreement over height and final appearance, it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to give permission to Mr Gummow to reduce the wall height himself, subject to mutual agreement over height and final appearance.</p>	<p>Clerk to advise Mr Gummow</p>
115.	<p><b><u>CORRESPONDENCE</u></b></p> <p><u>.1 Email from Alex King re Youth Arts Project for Looe</u></p> <p>The Committee discussed the email received from Alex King regarding a potential Youth Arts Project for Looe. The Committee asked the Clerk to write to Alex King to offer full support of Looe Town Council towards a Youth Arts scheme for Looe, and to suggest that contact is made with Looe Development Trust who are fully committed to working with the youth of Looe.</p> <p><u>.2 Email from Dave Holford re Christmas car parking</u></p> <p>The Committee discussed Mr Holford's request for free</p>	<p>Clerk to write letter of support to Alex King</p> <p>Clerk to write to Cllr Geoff Brown</p>

	<p>Christmas car parking and the Clerk was asked to formally write to Cllr Geoff Brown, Cornwall Council Cabinet Minister for Transport with a copy of Mr Holford's email.</p> <p><u>.3 Email from Lucy Ward re Vintage entertainment</u></p> <p>The Committee discussed the email received from Lucy Ward regarding vintage entertainment and the Committee were keen to engage with Ms Ward for her to participate at the Lantern Procession on Friday 7<sup>th</sup> December and Santa's Arrival on Saturday 1<sup>st</sup> December. The Clerk was asked to write to Ms Ward inviting her to attend and to pass her details onto Looe Harbour Commission for potential participation in Santa's Arrival.</p>	<p>requesting free Xmas car parking for 2018</p> <p>Clerk to respond to Lucy Ward re Lantern Procession and Santa's Arrival</p>
116.	<p><b><u>TO REVIEW THE REPORT FROM THE AMENITIES MANAGER</u></b></p> <p>There was nothing to report.</p>	
117.	<p><b><u>TO UPDATE ON DEVOLUTION PROPOSALS</u></b></p> <p>Cllr Mrs Hannaford updated the Committee regarding the Woodlands View land clearance and advised that Cornwall Housing were progressing ahead with this proposal and were currently in the process of obtaining 3 quotes for land clearance, With regarding to the land at Sunrising, Cllr Gregory asked Mrs Kellaway to obtain 3 topographical survey quotes of the land at Sunrising.</p>	<p>LK to obtain quotes for topographical survey for land at Sunrising</p>
118.	<p><b><u>TO DISCUSS MATTERS REFERRED FROM OTHER COMMITTEES</u></b></p> <p>There were no matters referred.</p>	
119.	<p><b><u>MATTER FOR FURTHER DISCUSSION AS DETERMINED URGENT BY THE CHAIRMAN</u></b></p> <p><u>.1 To discuss 'Looeguide.com' web domain renewal</u></p> <p>The Committee discussed the renewal due on the web domain 'looeguide.com' and that it is currently registered to Mark Camp although paid for by Looe Town Council. The Clerk was asked to write to Mark Camp to request that he transfer registration over to the Council. In addition, the Clerk was asked to register 'looeguide.org' and 'looeguide.co.uk' web domain names if available.</p>	<p>Clerk to write to Mark Camp requesting transfer of registration of 'looeguide.com' domain name and to register '.org' and '.co.uk' if available</p>
120.	<p><b><u>TO MOVE THE MEETING TO PART TWO</u></b></p> <p>Cllr Gregory proposed that the Meeting now move to Part Two to discuss various quotes for cast iron bollards, Seafront toilets, Guildhall toilets hand dryers and CCTV POC ports, seconded by Cllr Crane, it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to move the Meeting to Part Two.</p>	