



**MINUTES OF THE FULL COUNCIL MEETING**

held in the Council Chamber, The Guildhall, East Looe  
on Monday 9<sup>th</sup> October 2017 at 7.00pm

**PRESENT**

Chairman – Councillor A Toms

**COUNCILLORS**

D J Bryan  
T Crane  
J R B Dingle  
M Gregory

R Hendy  
J Lundy  
Mrs M Powell  
Mrs B Richardson

**OFFICERS**

Mrs A Frith – Town Clerk

**IN ATTENDANCE**

Mayor's Chaplain – Rev P Sharp  
Mr B Fleming  
Ms J Zesimedes – Cornwall Council  
Miss E Bloomfield – Looe Community Academy

Rev Sharp gave Prayers

Cllr Toms asked for Council approval to alter the order of the Agenda to accommodate the Looe Community Academy Representative and Ms J Zesimedes. Approval was given.

66.	<p><b><u>TO RECEIVE A REPORT FROM THE REPRESENTATIVE OF LOOE COMMUNITY ACADEMY</u></b> Cllr Toms welcomed Ellie Bloomfield. Miss Ellie Bloomfield introduced herself to the Council and gave her report as attached Appendix "A". Cllr Bryan welcomed Ellie and thanked her for a good presentation. He asked if Ellie could take back to the School Council that some pupils are walking along the middle of Barbican Road which is very dangerous. Cllr Hendy asked for feedback on the Cambridge University visit, Ellie informed that she had been one of fourteen pupils from Cornwall to visit and it had been very informative with taster lectures, guides around the University etc.</p>	
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	<p>Cllr Hendy also congratulated the students on their recent exam results. Cllr Toms thanked Ellie and she then left the meeting.</p>	
67.	<p><b><u>TO RECEIVE A PRESENTATION FROM MR FLEMING REGARDING THE FUTURE OF THE TIC PROPOSALS.</u></b></p> <p>The Draft Business Plan produced by Mr Fleming had previously been circulated to all Councillors and Mr Fleming had also done a presentation at the Hannafore Point Hotel with Councillors and Malcolm Bell (Visit Cornwall).</p> <p>Mr Fleming explained the reasoning behind the business plan and explained how it could potentially work, creating a CIC totally separate from the Council, however the Council could be a shareholder and potentially provide capital to start the scheme off, maybe in the form of existing stock held, a tapering fund or whatever form the Council wished to provide.</p> <p>Cllr Hendy asked if any support is required and, as we have no provision in our budget proposals for 2018/19, would financial help be needed.</p> <p>Mr Fleming stated that there are already half a dozen people interested in investing, including Ms Brittain, the project will take between £100k - £200k to set up and there may be a need for some help with these costs, there is a lot to debate.</p> <p>Cllr Dingle thanked Mr Fleming for all his hard work in putting the Business Plan together and for his presentation tonight. He informed that he would be very interested in joining with this new organisation, he also offered his help.</p> <p>Cllr Toms informed Council that all that is needed this evening is agreement for Mr Fleming to continue to the next stage.</p> <p>Cllr Dingle proposed that agreement be given, seconded by Cllr Hendy it was Unanimously agreed.</p> <p>Cllr Toms thanked Mr Fleming for his attendance.</p>	
68.	<p><b><u>TO DISCUSS, ASK QUESTIONS AND MAKE A RESOLUTION IN PRINCIPAL REGARDING THE LIBRARY/ONE STOP SHOP AREA DEVOLUTION OFFER</u></b></p> <p>Cllr Toms informed that he had asked Ms Zessimedes to attend this meeting to explain all about the Devolution offer, she is Head of Information Services at Cornwall Council.</p> <p>Julie gave a brief update on the progress of library devolution generally and informed that Cornwall Council have learnt a lot during this process, they need to be more open and honest and more hands on. Cornwall Council are pioneers of this devolution process and they are here to help find a solution, 50% of libraries in</p>	

Cornwall will be devolved by March 2018.

There are ten areas in Cornwall where business cases have not been done and these need to be done by the end of this calendar year. We need to be creative about how we use the library/oss area, it needs to be exciting and sustainable, she explained which other libraries have been devolved and how they have used their buildings for the benefit of their communities. Cornwall Council can offer ongoing support, will maintain the library and IT equipment.

The savings for Cornwall Council are the staff costs and assured Council that any redundancies that arise from devolution will be managed and paid for by Cornwall Council.

Julie confirmed that the staff costs are in the region of £33,000 including pension and oncosts, the property survey (internally and externally) will be done in the next three to four weeks, an updated valuation will be undertaken and all compliance issues will be addressed. There is an overage of 50% for a period of 80 years on the land and buildings, a tapering fund of around £20,000 which will now be paid as a lump sum and a transition fund available for legal costs. The footfall for 2016/17 to the library was 39,000 (Torpoint was 48,000).

Some concerns were raised regarding the Council's skills to deal with all of this and feelings that we are fast becoming a District Council.

Cllr Hendy also queried the TUPE implications of this Council, Julie informed that she will arrange for HR to come and talk to us.

The Clerk asked if Julie could obtain clarification on the vet's building as previous correspondence from Cornwall Council had indicated that the vet's have a lease on the land until 2019 and that the build itself belongs to the vets, we have asked this question previously in 2016 but not yet had clarification. Julie will investigate.

Cllr Toms explained that the decision we are looking for tonight is whether or not to move to the next stage of the process, if the business case, surveys etc don't add up then we can still walk away.

After much further discussion Cllr Mrs Powell proposed that we continue to the next stage and call a Special Full Council Meeting to discuss further once all information is received, seconded by Cllr Bryan it was:

**RESOLVED**

Unanimously to continue to the next stage.

All questions are to be sent to the Clerk.

Ms Zessimedes asked if she and other colleagues could attend the Special meeting, this was agreed.

At this stage Mr Fleming and Rev Sharp left the meeting.

69.	<p><b><u>APOLOGIES</u></b>  Apologies were received from Cllrs Mrs Hannaford, C Rose, M Smith, T Stacey and D Welch. Also from Sgt Williams – Looe Police.</p>	
70.	<p><b><u>TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF 4<sup>TH</sup> SEPTEMBER 2017 AND THE FULL COUNCIL PLANNING MEETING OF 27<sup>TH</sup> SEPTEMBER 2017</u></b>  <u>.1 Minutes of the Full Council Meeting of 4<sup>th</sup> September 2017</u>  Cllr Toms proposed that the Minutes of the Full Council Meeting of 4<sup>th</sup> September 2017 be approved, seconded by Cllr Gregory it was:  <b><u>RESOLVED</u></b>  Unanimously to approve the Minutes of the Full Council Meeting of 4<sup>th</sup> September 2017.  <u>.2 Minutes of the Full Council Planning Meeting of 27<sup>th</sup> September 2017.</u>  Cllr Toms proposed that the Minutes of the Full Council Planning Meeting of 27<sup>th</sup> September 2017 be approved, seconded by Cllr Bryan it was:  <b><u>RESOLVED</u></b>  Unanimously to approve the Full Council Planning Minutes of 27<sup>th</sup> September 2017.</p>	
71.	<p><b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b>  Cllr Toms declared an interest in any matter raised concerning Cornwall Council, Looe Harbour Commission and Looe Development Trust.  Cllr Hendy declared an interest in any matter raised concerning East Looe Town Trust.  Cllr Dingle declared an interest in any matter raised concerning West Looe Town Trust.</p>	
72.	<p><b><u>MAYOR'S ANNOUNCEMENTS</u></b>  See attached Appendix "B".</p>	
73.	<p><b><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF THE POLICE FOR LOOE</u></b>  No report was given.</p>	
74.	<p><b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE</u></b>  Cllr Toms apologised to Council, he had done his report but not printed it off. This will be circulated by the office shortly.</p>	
75.	<p><b><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE</u></b>  See attached Appendix "C".</p>	

76.	<p><b><u>MATTERS ARISING FROM THE MINUTES OF THE LAST FULL COUNCIL MEETINGS</u></b>  There were no matters raised.</p>	
77.	<p><b><u>CORRESPONDENCE</u></b>  .1 <u>Boundary Commission</u>  Cllr Toms explained that a consultation is in progress for the proposal to reduce the number of Cornwall Councillors from 123 to 87.  Both Cllrs Bryan and Dingle stated that this would create an enormous workload for 87 Councillors. Cllr Dingle proposed that a letter from this Council be sent to the Boundary Commission regarding the lack of Cornwall Councillor representation, this was agreed.  Cllr Toms asked all Councillors to respond to the consultation independently.  .2 <u>Devolution Facilitation Meeting</u>  An email had been received from David Read, Community Network Manager, to invite Councillors to attend a facilitation meeting with RIO and the Library Service. The dates on offer are 20<sup>th</sup> October or 8<sup>th</sup> November 2017.  Cllr Toms asked Councillors to let the Clerk know as soon as possible if they wish to attend and which date.</p>	Clerk to write to the Boundary Commission
78.	<p><b><u>MATTERS REFERRED FROM OTHER COMMITTEES</u></b>  .1 <b><u>Finance &amp; General Purposes Committee</u></b>  a) <u>To discuss and Resolve current Traffic Regulation Order proposals and costs.</u>  Cllr Gregory explained that proposals as circulated had been put together as a result of issues raised about incorrect lining or extra lining required and added that the cost is mainly legal costs for design and consultation so it had been decided to add other lining issues to the proposals to represent value for money. He ran through the proposal and asked for approval to spend £10k - £15k on the proposals.  Cllr Gregory also added that there will be contributions to the cost from a resident of Polvellan Terrace (who negated the previous TRO by altering the lining) and City Bus who have asked for the issue of turning in the link road between Marine Drive and Portuan Road to be addressed.  Cllr Hendy stated that there is £10k is in the budget for 2017/18 and asked for permission to carry this over into 2018/19.  Cllr Gregory proposed that we submit the TRO proposals to Cornwall Council with the caveat that contributions are received from City Bus and the resident of Polvellan Terrace and carry the £10k from the 2017/18 budget over to the 2018/19 budget, seconded by Cllr Hendy it was:  <b><u>RESOLVED</u></b></p>	

	With a vote of 5/2 against and 2 abstentions to approve the above proposal.	
79.	<p><b><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS INCLUDING THE NEIGHBOURHOOD PLAN</u></b></p> <p>.1 <u>East Looe Town Trust</u></p> <p>Cllr Toms suggested that he send a letter to Mr Warne, who is retiring as Chairman after a number of years, congratulating him on his leadership of the Trust, he has been a very good Chairman. The Council agreed to this suggestion.</p>	
80.	<p><b><u>TO RECEIVE AN UPDATE ON THE REPAIRS TO THE MARINERS GARDEN WALL</u></b></p> <p>Cllr Toms reported that work is moving slowly but the cost should hopefully be reduced as the work required is not as complicated as first thought.</p>	
81.	<p><b><u>TO DISCUSS AND RESOLVE THE DEVOLUTION OFFER FOR THE MILLPOOL GRASSED AREA</u></b></p> <p>The Council was informed that we still awaiting answers to questions regarding the Millpond. This discussion is about the grassed area. Council was also informed that the Clerk has applied to the Aviva Community Fund for a grant to help towards the cost of the outdoor gym equipment. This application will be online from 24<sup>th</sup> October on the Aviva website and success relies on votes, this will be advertised on social media when the application is live.</p> <p>Cllr Dingle expressed the opinion that we do not have the resources to take the grassed area on, in his opinion it would be an absolute folly and it will be subjected to vandalism, being unused etc. He suggested that we forget this offer.</p> <p>Cllr Gregory stated that other areas that do have this kind of facility are heavily used with very little vandalism and he proposed that we continue to the next stage to collect all information and then a Special Full Council meeting arranged to discuss further, seconded by Cllr Mrs Powell it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the above proposal.</p> <p>Cllr Bryan informed that the Doctor's surgery are in full support of our proposals for the outdoor equipment.</p> <p>Cllr Bryan referred to the Millpond and explained that the Working Group had discussed the devolution of this to us but had recommended that we do not take it on and explained the reasons why.</p> <p>Cllr Gregory informed that there is a possibility of a non-repairing lease but if that is not available he completely agrees with the recommendation from the Working Group.</p>	

82.	<p><b><u>TO APPROVE THE FINAL PAYMENT TO REAL IDEAS ORGANISATION.</u></b></p> <p>Cllr Toms explained that there is an amount of £1600.00 owing for the production of RIO's report. He asked if Council were now happy with the report and for approval of the final payment to RIO.</p> <p>Council agreed that the report is acceptable so Cllr Hendy proposed that the final payment of £1600.00 be made, seconded by Cllr Gregory it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the final payment of £1600.00 to RIO.</p>	
83.	<p><b><u>TO DISCUSS AND RESOLVE THE FUTURE OF WEED CONTROL FOR ZONE 2</u></b></p> <p>Cllr Toms explained that the weed spraying has been contracted out and we have previously used glyco-phosphates and asked if Council could consider whether we continue to do this at a cost of £3200 per year or purchase a weed ripper for around £4000.</p> <p>Cllr Gregory stated that Cornwall Council have voted not to use chemicals so the most cost effective way is to purchase a weed ripper and other Council's may be interested in renting the machine.</p> <p>Cllr Hendy informed that there is provision for weed killing in the budget and suggested that we continue with the spraying for 2018 and then look at what we do for 2019.</p> <p>Cllr Mrs Powell proposed that we continue with weed spraying for 2018, seconded by Cllr Hendy it was:</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 8/1 abstention to continue with weed spraying for 2018.</p>	
84.	<p><b><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR AUGUST 2017</u></b></p> <p>Cllr Gregory proposed that the Accounts for payment as listed for August 2017 be approved, seconded by Cllr Bryan it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the Accounts for Payment as listed for August 2017.</p>	
85.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></b></p> <p><b><u>.1 Staff Christmas Dinner</u></b></p> <p>Cllr Toms asked permission to pay for the Christmas dinner for the staff from his Mayor's allowance, permission was unanimously given.</p> <p>The Meeting closed at 9.25pm.</p>	

Signed .....

Date .....