



**MINUTES OF THE FULL COUNCIL MEETING**

held in the Council Chamber, The Guildhall, Fore Street, East Looe  
on Monday 4<sup>th</sup> September 2017 at 7.00pm

**PRESENT**

Chairman – Councillor A Toms

**COUNCILLORS**

- |           |                  |
|-----------|------------------|
| D J Bryan | Mrs M Powell     |
| T Crane   | Mrs B Richardson |
| M Gregory | M Smith          |
| J Lundy   | T Stacey         |

**OFFICERS**

- Mrs Anne Frith – Town Clerk  
Mrs Annette Keen – Assistant to the Clerk

**IN ATTENDANCE**

- PCSO Dave Billing  
Mr Dennis Marsh  
Mr Dominic Reeves and Mrs Natalie Reeves  
Mr Chris Elford  
Mrs Lorraine Hirst  
Mr Jeff Margetts and Mrs Heather Margetts  
Mrs Kate Ennor

	<p>----0000----</p> <p>The Mayor made a speech as attached Appendix ‘A’ and presented both Mrs Margetts and Mrs Ennor with a bouquet of flowers. The Council applauded Mrs Margetts and Mrs Ennor. Mr and Mrs Margetts and Mrs Ennor thanked the Council and then left the meeting.</p> <p style="text-align: center;">----0000----</p> <p>No Prayers were given.</p>	
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<p>49.</p>	<p><b><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b></p> <p>Mr D Marsh asked for an update from issues raised at the last Full Council Meeting held on 3<sup>rd</sup> July 2017 and expressed again that there is not enough drainage and that the stones from Commonwood Manor are washing down St Martins Road and Sandplace Road blocking the drains. Hedges and vegetation need cutting back on Sandplace Road.</p> <p>The Chairman stated that the water run-off from Commonwood Manor has been reported to Cornwall Council and they are still looking into this, but he will report this again. The Chairman updated Mr Marsh that he had met with Andy Stephenson from Cornwall Council regarding the signage, which has been agreed, .once designed, Highways will install the signage.</p> <p>The Chairman informed Mr Marsh that a meeting with the Portfolio Holder for Highways from Cornwall Council has been arranged for Wednesday 4<sup>th</sup> October at 9am and he was welcome to attend. Mr Marsh stated that he has had no correspondence from Cornwall Council and wants something done before another tragedy occurs.</p> <p>Mr Marsh thanked the Committee and then left the meeting.</p>	<p>Chairman to report to Highways, Cornwall Council</p>
<p>50.</p>	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>Apologies were received from Cllrs Mrs Hannaford, J Dingle, R Hendy, C Rose and D Welch. Also from Looe Community Academy and Rev P Sharp.</p>	
<p>51.</p>	<p><b><u>TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF 3<sup>RD</sup> JULY 2017 AND FULL COUNCIL PLANNING AND PUBLIC CONSULTATION MEETING OF 21<sup>ST</sup> AUGUST 2017</u></b></p> <p><u>.1 Full Council Minutes of 3<sup>rd</sup> July 2017</u></p> <p>Cllr Gregory proposed to approve the Minutes of the Full Council Meeting of 3<sup>rd</sup> July 2017, seconded by Councillor Bryan, it was</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 8/1 abstention to approve the Minutes of the Full Council Meeting of 3<sup>rd</sup> July 2017.</p> <p><u>.2 Full Council Planning and Public Consultation Meeting of 21<sup>st</sup> August 2017</u></p> <p>Cllr Mrs Powell proposed to approve the Minutes of the Full Council Planning and Public Consultation Meeting of 21<sup>st</sup> August 2017, seconded by Councillor Crane, it was</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 6/3 abstentions to approve the Minutes of the Full Council Planning and Public Consultation Meeting of 21<sup>st</sup> August 2017.</p>	

<p>52.</p>	<p><b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b>  Cllr Toms declared an interest in any matter raised concerning Cornwall Council, Looe Harbour Commission and Looe Development Trust.  Councillor Gregory declared an interest in any matter raised concerning Looe Music Festival.</p> <p style="text-align: center;">----0000----</p> <p>The Chairman called upon Mrs Hirst to say a few words. Mrs Hirst explained that she lives in a flat above businesses and was not at home at the time of the fire. Mr Elford and Mr Reeves had entered her burning flat, put the fire out and had rescued her dog. The fire crew commented a few more minutes and the outcome would of been very different. Mrs Hirst expressed great thanks to both gentlemen.  The Chairman stated that they both had shown acts of bravery putting themselves at risk and he wanted to personally thank them for their actions. The Chairman presented Mr Elford and Mr Reeves with a Community Award Certificate.  The Council applauded Mr Elford and Mr Reeves. Mr and Mrs Reeves, Mr Elford and Mrs Hirst thanked the Council and left the meeting.</p> <p style="text-align: center;">----0000----</p>	
<p>53.</p>	<p><b><u>TOWN MAYOR'S ANNOUNCEMENTS</u></b>  The Chairman welcomed and thanked newly appointed Councillor Lundy for joining the Council.  See attached Appendix 'B'.</p>	
<p>54.</p>	<p><b><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF THE POLICE FOR LOOE</u></b>  See attached Appendix 'C'.  Councillor Bryan expressed great concern at the lack of police presence in the town and proposed that an official letter be sent to the Chief Constable requesting more police presence in the town and a copy to our local MP, Sheryll Murray, seconded by Councillor Mrs Powell it was:  <b><u>RESOLVED</u></b>  Unanimously to send a letter to the Chief Constable requesting more police presence in the town and a copy to our local MP, Sheryll Murray.  Councillor Stacey raised concern that he had witnessed people sitting on the harbour drinking early in the morning and loading alcohol onto boats to go on fishing trips for the day. Councillor Stacey asked that the Harbour Commission be informed.  Councillor Crane questioned the zero figure for shoplifting in August, PCSO Billing responded that no reports had</p>	<p>Chairman to write letter to Chief Constable and copy to Sheryll Murray, MP</p> <p>Clerk to inform LHC</p>

	<p>been received.</p> <p>The Chairman raised concern that on the previous Saturday evening on the seafront he had witnessed an incident. Four separate 999 calls were made to the police by members of the public to attend but no police arrived for over an hour, this is not acceptable. The Chairman will be bringing the matter up again to East Looe Town Trust of the need for CCTV on the seafront. PCSO Billing explained that they ran out of resource as all on duty units for South East Cornwall were already dealing with incidents.</p>	
55.	<p><b><u>TO RECEIVE QUESTIONS FOR THE CORNWALL COUNCILLOR FOR EAST LOOE</u></b></p> <p>See attached Appendix 'B'. There were no questions asked.</p>	
56.	<p><b><u>TO RECEIVE QUESTIONS FOR THE CORNWALL COUNCILLOR FOR WEST LOOE</u></b></p> <p>No Report received.</p>	
57.	<p><b><u>TO RECEIVE A REPORT FROM THE REPRESENTATIVE OF LOOE COMMUNITY ACADEMY</u></b></p> <p>No Report received.</p>	
58.	<p><b><u>TO DISPOSE OF ANY BUSINESS OUTSTANDING FROM THE LAST MEETING AND RECOMMENDATIONS TO COUNCIL</u></b></p> <p>There were none.</p>	
59.	<p><b><u>CORRESPONDENCE</u></b></p> <p>.1 <u>Post Office</u> The letter from the Post Office informing of the new arrangements had been previously circulated and the content noted.</p> <p>.2 <u>Looe Music Festival</u> All correspondence received had been previously circulated. Councillor Toms explained that the Music Festival has to pay for extra policing during the festival weekend and has asked that Looe town Council waive their usual charge of £1,000 towards the cost of supplies and staff cover to enable them to pay the police charges of £2,361.24 plus VAT. It has been agreed in writing that any damage to the public conveniences will be covered by Looe Music Festival. The Clerk informed Council that Councillor Dingle, although not present, had suggested a charge of £500 be made.</p> <p>There followed much discussion and more concerns were raised about arrangements for the public conveniences being closed at the requested hours, Councillors were not happy leaving that responsibility with Looe Music Festival. After much further discussion Councillor Bryan proposed that we charge Looe Music Festival £1,000 as usual and that our own staff lock up every night from 25<sup>th</sup> September to 3<sup>rd</sup> October, seconded by Councillor Stacey.</p>	

	<p>After further discussion Councillor Mrs Powell proposed an amendment that Looe Town Council charge £500 and that a Councillor or member of staff check and lock the public conveniences, seconded by Councillor Crane. The amendment was voted on having being proposed by Councillor Mrs Powell, seconded by Councillor Crane it was:</p> <p><b><u>RESOLVED</u></b></p> <p>With a vote of 6/2 against and 1 abstention to approve the proposal as Amended.</p> <p>Councillor Bryan's proposal was not voted on.</p> <p>Councillor Toms suggested that a Councillor check the public conveniences and lock up.</p>	
60.	<p><b><u>MATTERS REFERRED FROM OTHER COMMITTEES</u></b></p> <p>There were no matters referred.</p>	
61.	<p><b><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS INCLUDING THE NEIGHBOURHOOD PLAN</u></b></p> <p>There were no reports given.</p>	
62.	<p><b><u>TO RECEIVE AN UPDATE ON THE REPAIRS TO THE MARINERS GARDEN WALL</u></b></p> <p>Cllr Toms reported that the scaffolding will be erected and work will commence the following day. Legal advice is being sought regarding the delay starting work.</p>	Clerk to seek legal advice
63.	<p><b><u>TO RE-NOMINATE COUNCILLOR HENDY TO SERVE AS AN EAST LOOE TOWN TRUST TRUSTEE</u></b></p> <p>The Clerk informed Council that Councillor Hendy's Term of Office as an East Looe Town Trust Trustee was due to expire on 12<sup>th</sup> September 2017. Councillor Hendy was not present at the meeting but had expressed an interest to remain as an East Looe Town Trust Trustee for a further term of office of four years.</p> <p>This matter was discussed and Councillor Bryan proposed to nominate Councillor Hendy to serve as an East Looe Town Trust Trustee for a further term of office of four years, seconded by Councillor Mrs Powell, it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to nominate Councillor Hendy to serve as an East Looe Town Trust Trustee for a further term of office of four years.</p>	Clerk to inform ELTT
64.	<p><b><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR JUNE 2017 AND JULY 2017</u></b></p> <p>.1 <u>Accounts listed for payment for June 2017</u></p> <p>Cllr Gregory proposed that the Accounts for payment as listed for June 2017 be approved, seconded by Cllr Mrs Powell it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the Accounts for Payment as listed for June 2017.</p>	

	<p><u>.2 Accounts listed for payment for July 2017</u>  Cllr Gregory proposed that the Accounts for payment as listed for July 2017 be approved, seconded by Cllr Mrs Powell it was:  <b><u>RESOLVED</u></b>  Unanimously to approve the Accounts for Payment as listed for July 2017.</p>	
65.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></b>  <u>.1 Invoice for Real Ideas Organisation (RIO)</u>  The Clerk explained to the Committee that £3,600 was still outstanding to RIO for the Library options report. The Report has now been completed and sent out to all Councillors for information. Much discussion took place. Councillor Smith proposed to pay the second interim of £2,000, as resolved at the last Full Council meeting held on 3<sup>rd</sup> July, then final payment of £1,600 to be approved for payment at the next Full Council meeting scheduled for 9<sup>th</sup> October. This will then give Councillors the opportunity of reading the report and ascertain whether we are all fully satisfied that all points raised have been covered, seconded by Councillor Crane, this was unanimously agreed.  <u>.2 Devolution of Library/One Stop Shop</u>  The Chairman informed Council that he is arranging a meeting with other organisations in the town including the doctors and community nurses to discuss the devolution of the Library/One Stop shop and how we can make this work for the benefit of the community. The meeting will be held on Monday 25<sup>th</sup> September at 10am in the Council Chamber and invitations will be sent out and all Councillors are welcome. The Chairman asked that all Councillors consider this opportunity carefully and come back with ideas. The Chairman is concerned as after recent discussions with the Practice Manager regarding the proposed development on Barbican Road, he has learnt that the doctors surgery are at its capacity and it is becoming more difficult to recruit doctors. The Chairman will be bringing this to the attention of the Planning and Public Consultation Committee meeting the following week.  Councillor Smith asked the Chairman regarding the discussions of expanding the railway station, the Chairman stated that these are ongoing, but the suggestion is for four carriages to fit on the station.   The Meeting closed at 8.20pm.</p>	<p>Clerk to pay 2<sup>nd</sup> interim payment of £2,000 to RIO</p>

Signed .....

Date .....