



MINUTES OF THE FULL COUNCIL MEETING

held in the Council Chamber, The Guildhall, East Looe
on Monday 3rd July 2017 at 7.00pm

PRESENT

Chairman – Councillor A Toms

COUNCILLORS

D J Bryan	R Hendy
T Crane	Mrs B Richardson
J R B Dingle	C Rose
M Gregory	M Smith
Mrs E Hannaford	D Welch

OFFICERS

Mrs A Frith – Town Clerk

IN ATTENDANCE

Mayor's Chaplain – Rev P Sharp
Mr Topham, Mr Marsh and Resident

Rev Sharp gave Prayers and then left the Meeting.

28.

TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC

Cllr Toms welcomed the residents present and asked if they had any questions or statements.
Mr Topham registered his disappointment that Members of Looe Town Council had not attended the inquest into Mrs Norman's death but acknowledged that Cllr Toms did attend to give evidence just before he went on holiday. He continued by stating that nothing had been done since the outcome of the inquest had been published and that the residents of Sandplace Road still had numerous concerns regarding speeding, drains, vegetation, pedestrian safety etc and he asked Looe Town Council to act as a conduit to address these issues with Cornwall Council. They requested a "pedestrians in the road" sign and a 30mph sign by the railway station.
Mr Topham stated that, bearing in mind the cost to Cornwall Council attending the inquest, the cost of doing these things should not be a problem. He thanked

	<p>Council for listening.</p> <p>Mr Marsh stated that the water run-off is now coming from Commonwood, having been diverted from Barratts, and comes down onto Sandplace Road, nothing has been done since the inquest and he asked the Council to make enquiries. He also stated that there are not enough drains on St Martins Road.</p> <p>Cllr Toms responded and noted that a number of issues had been raised. He stated that he would have attended more of the inquest had he not previously booked a holiday which the Court was aware of.</p> <p>Cllr Toms stated that he had previously spoken to Mrs Marsh, who raised all these issues with him, and he had emailed the Chief Executive of Cornwall Council regarding these asking for a meeting with the residents, he awaits a response.</p> <p>Signage : A resident has give permission for signage to be erected on his land and talks with Highways are ongoing.</p> <p>Speed: The Ombudsman had ruled that Cornwall Council had monitored speed on Sandplace Road correctly. Cllr Toms had also asked for the barrier to be replaced on the crash site.</p> <p>Drains: Cllr Toms had noticed the direction of the water flow has changed, he has spoken to Barratts about this issue and they have agreed to address all 1st phase issues before commencing phase 2. A dye test should possibly be done.</p> <p>Cllr Toms suggested that the Meeting with Cornwall Council and the residents should also include the Looe Strategy Group.</p> <p>Cllr Toms stated that there is a lot to do and he doesn't know how long it will take to address all the issues.</p> <p>Mr Topham and Mr Marsh thanked the Council and left the meeting.</p>	
<p>29.</p>	<p><u>APOLOGIES</u></p> <p>Apologies were received from Cllrs Mrs Powell and T Stacey. Also from Looe Community Academy and Sgt Williams – Looe Police.</p>	
<p>30.</p>	<p><u>TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING OF 22ND MAY 2017</u></p> <p>Cllr Toms proposed that the Minutes of the Full Council Meeting of 22nd May 2017 be approved, seconded by Cllr Gregory it was:</p> <p><u>RESOLVED</u></p> <p>Unanimously to approve the Minutes of the Full Council Meeting of 22nd May 2017.</p>	

31.	<p><u>TO RECEIVE DECLARATIONS OF INTEREST</u> Cllr Toms declared an interest in any matter raised concerning Cornwall Council, Looe Harbour Commission and Looe Development Trust. Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council. Cllrs Hendy and Rose declared an interest in any matter raised concerning East Looe Town Trust. Cllr Dingle declared an interest in any matter raised concerning West Looe Town Trust.</p>	
32.	<p><u>MAYOR'S ANNOUNCEMENTS</u> See attached Appendix "A". Cllr Toms thanked Mrs Annette Bryan for her help in raising £700 for the Royal British Legion. He also reported that the Post Office in its current location will close on 24th July and re-open in Quayside Fresh on 3rd August, in the meantime the service will be available at the Barbican and Nomansland.</p>	
33.	<p><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF THE POLICE FOR LOOE</u> No report was given.</p>	
34.	<p><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE</u> See attached Appendix "B". Cllr Bryan stated that the gas works on Barbican Hill/Bodrigan Road are going well and the works crew are very helpful. Cllr Toms informed that Bodrigan Road should be finished tomorrow.</p>	
35.	<p><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE</u> See attached Appendix "C". Cllr Hendy raised concern about the amount of refuse being left by the holiday let cleaners and stated that it needs collecting in a more timely manner. Cllr Mrs Hannaford informed that Cornish Horizons are purchasing seagull proof sacks to help this problem, she also informed that there is an effective project in Polperro and proposed that we meet with the Biffa Managing Director to discuss the problems in Looe, seconded by Cllr Hendy it was unanimously agreed.</p>	
36.	<p><u>TO RECEIVE A REPORT FROM THE REPRESENTATIVE OF LOOE COMMUNITY ACADEMY</u> There was no report given.</p>	

37.	<p><u>MATTERS ARISING FROM THE MINUTES OF THE LAST FULL COUNCIL MEETINGS</u></p> <p>.1 <u>Ref Min No: 9 – Discussions with Boots re thefts.</u> Cllr Dingle asked if any progress had been made with Boots and the Police. Cllr Toms informed that it had been agreed that the Police and Boots work together to resolve this issue. He also informed that the Crabb Pot had been robbed that morning and lost money from the till, the Police are dealing with this. (Cllr Mrs Hannaford read out the social media post regarding this). Cllr Dingle proposed that a letter be sent to all shops regarding shoplifting and invite them and the Police to a meeting to discuss what measures can be taken, seconded by Cllr Bryan it was Unanimously agreed. In response to Cllr Dingle’s comment regarding the thefts from the Cancer Research shop, Cllr Rose clarified that the level of financial loss is based on the resale value of the goods stolen.</p>	AT & JD to provide letter
38.	<p><u>CORRESPONDENCE</u></p> <p>None received.</p>	
39.	<p><u>MATTERS REFERRED FROM OTHER COMMITTEES</u></p> <p><u>.1 Finance & General Purposes Committee</u></p> <p>a) <u>Amended Standing Orders & Financial Regulations</u> Cllr Hendy explained the amendments to both documents, the amendments to the Financial Regulations mainly relate to Section 11 and bring us in line with the 2016 Amendments. Cllr Hendy proposed that both Amended documents be adopted, seconded by Cllr Welch it was: <u>RESOLVED</u> Unanimously to Adopt both the Amended Standing Orders and Financial Regulations.</p> <p>b) <u>Donations Policy</u> Cllr Hendy explained that this draft Policy reflects the discussions that have taken place at the Finance & General Purposes Committee meetings and proposed that the Policy be adopted, seconded by Cllr Welch it was: <u>RESOLVED</u> Unanimously to Adopt the Donations Policy</p> <p>c) <u>Safeguarding Policy</u> Cllr Hendy proposed that the draft Safeguarding Policy be adopted, seconded by Cllr Bryan it was: <u>RESOLVED</u> Unanimously to Adopt the Safeguarding Policy.</p>	

40.	<p><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING PARTIES AND OUTSIDE ORGANISATIONS INCLUDING THE NEIGHBOURHOOD PLAN.</u></p> <p>.1 <u>Neighbourhood Plan</u> Cllr Toms informed Council that the Plan is moving on and the Steering Group are at the Policy writing stage.</p>	
41.	<p><u>TO RECEIVE AN UPDATE ON THE REPAIRS TO THE MARINERS GARDEN WALL</u></p> <p>Cllr Toms reported that work is moving slowly, the Contractor's are sourcing scaffolding to be erected in the river.</p>	
42.	<p><u>TO DISCUSS AND RESOLVE FORMAL COMMENT ON THE LOCAL GOVERNMENT BOUNDARY COMMISSION CONSULTATION</u></p> <p>This document had previously been circulated to all Councillors and Cllr Mrs Hannaford briefly explained that this is being done because it was decided not to have a Mayor for Cornwall. Cornwall Council have discussed this matter at length and submitted a recommendation, with evidence to back it up, of 99 Cornwall Councillors as opposed to the 87 recommended by the Boundary Commission. The number of Cornwall Councillors is currently 123. In response to Cllr Crane's question Cllr Mrs Hannaford explained that this is being driven by Government and the budget is not a consideration. The matter was discussed further with some concerns being raised. Cllr Gregory stated that Cllr Mrs Hannaford had given Council a lot of information and proposed that we support Cornwall Council's submission for 99 Cornwall Councillors. Cllr Bryan stated that it is important maintain good representation and seconded Cllr Gregory's proposal, it was: <u>RESOLVED</u> Unanimously to approve the proposal to support Cornwall Council's submission for 99 Councillors.</p>	
43.	<p><u>TO APPROVE FURTHER EXPENDITURE ON A BUSINESS PLAN FOR DEVOLUTION OF THE LIBRARY/OSS</u></p> <p>This matter was deferred to the next Agenda item.</p>	
44.	<p><u>TO DETERMINE THE LEVEL OF PAYMENT TO RIO (REF DEVOLUTION BUSINESS PLAN PRODUCED FOR THE LIBRARY/OSS)</u></p> <p>The Clerk was asked to explain the reason for this request and she informed the Council that the business plan produced by RIO is not fit for purpose, a Meeting</p>	

	<p>had been held last week with David Read and others to discuss this matter and it had been agreed that we should go back to RIO with specific criteria, asking for a full and proper business plan. In the meantime we have received an invoice from RIO amounting to £5600 (the level of grant received for their work). The Clerk asked for a level of payment to RIO to be made to be determined.</p> <p>Various suggestions were made and Cllr Crane proposed a 3 stage payment i.e. £2000, £2000 and £1600 on completion, seconded by Cllr Dingle.</p> <p>Cllr Gregory proposed an Amendment that the payment should only be £1000 now, the rest on completion, seconded by Cllr Smith.</p> <p>A vote was taken on the Amendment and it was lost with a vote of 2/9 against.</p> <p>Cllr Crane's proposal was then voted on and it was: <u>RESOLVED</u></p> <p>With a vote of 8/3 abstentions to approve the proposed 3 stage payment.</p>	<p>The Clerk was asked to go back to RIO with specific criteria.</p>
<p>45.</p>	<p><u>TO DISCUSS CORNWALL COUNCIL'S OFFER OF LEASE OF THE MILLPOOL GRASSED AREA</u></p> <p>The Clerk was asked to explain the current situation. She informed Council that a working group had been set up to provide a business plan for this offer before Cllr Mrs Hannaford had been given her current Portfolio for Neighbourhoods which includes Devolution, therefore she could no longer take part in these discussions, Cllr Mrs Hannaford had previously produced a discussion paper which still stands and she asked that it still be considered by the Working Group.</p> <p>The Clerk stated that we now need further volunteers to take on this work.</p> <p>Cllrs Rose, Bryan, Welch and Mrs Richardson volunteered to be part of this Working Group.</p>	
<p>46.</p>	<p><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR MAY 2017</u></p> <p>Cllr Toms proposed that the Accounts for payment as listed for May 2017 be approved, seconded by Cllr Gregory it was: <u>RESOLVED</u></p> <p>Unanimously to approve the Accounts for Payment as listed for May 2017.</p>	
<p>47.</p>	<p><u>TO APPROVE PAYMENT OF THE INVOICE FROM CRCC AMOUNTING TO £5100</u></p> <p>Cllr Toms explained that this invoice is for work being carried out on behalf of the Neighbourhood Plan and that we have received a Grant of £4250 for this work to be done, the remainder of the invoice value is VAT which can be recovered.</p> <p>Cllr Toms proposed that the invoice for £5100 be paid,</p>	

	<p>seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to pay the amount of £5100 to CRCC.</p>	
48.	<p><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></p> <p><u>.1 Looe Football Club</u> Cllr Toms informed Council that he had received a letter from the Football Club asking for financial help with their shortfall of match funding for a Viridor application amounting to £6000, this amount has now been reduced to £5000 as the Round Table have donated £1000. This funding is required for the provision of a new Clubhouse and facilities for the Club. He also informed that he and Cllr Mrs Hannaford will be donating from their Community Chest. All Councillors agreed that the Football Club have worked very hard to raise funds themselves and to have raised £19,000 so far towards the amount of £25,000 needed for match funding is an amazing achievement. This new facility will help the youth of Looe. Cllr Dingle proposed that Looe Town Council pledge to underwrite the shortfall up to the value of £5000, seconded by Cllr Bryan it was: <u>RESOLVED</u> Unanimously to approve the above proposal.</p> <p><u>.2 British International Sailing Festival Trophies</u> Cllr Toms informed that, at the moment, that around 25 trophies are being stored in the office and he suggested giving them back to the BISF on condition that they insure them, provide an annual report to Council as to the whereabouts of the Trophies and this Council to remain Custodians of them. Cllr Dingle proposed that we accept Cllr Toms suggestion, seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to approve the above proposal.</p> <p><u>.3 Mrs Beverley Richardson</u> Cllr Toms welcomed Mrs Richardson as a new Councillor and apologised for not having done this at the beginning of the Meeting. He invited Mrs Richardson to say a few words about herself, Mrs Richardson gave a brief description of her connection to Looe and what she is involved in with the Community.</p> <p>The Meeting closed at 8.40pm.</p>	

Signed

Date