



# *LOOE TOWN COUNCIL*

## *KONSEL TRE LOGH*

The Guildhall, Fore Street, East Looe PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

16<sup>th</sup> May 2017

To the Members of the Finance and General Purposes Committee  
LOOE TOWN COUNCIL

Ladies and Gentlemen

Your are hereby summoned to attend a Meeting of the Finance and General Purposes Committee to be held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe PL13 1AA on:

**Tuesday 23<sup>rd</sup> May 2017 at 7.00pm**

Yours faithfully

**Town Clerk**

## AGENDA

1. To Elect a Chairman
2. To Elect a Vice Chairman
3. Apologies
4. To Receive Questions or Statements from Members of the Public
5. To Receive Declarations of Interest
6. To Approve the Minutes of the Meeting of 4<sup>th</sup> April 2017  
(Minute Nos: 90 - 101 inc))
7. Matters arising from the Minutes of the Meeting of 4<sup>th</sup> April 2017
8. Financial
  - a) To Review Profit & Loss to 31<sup>st</sup> March 2017, Cumulative Budget and Internal Audit Report for Year Ended 31/3/2017
  - b) To Discuss Alternative Banking Arrangements as referred from Full Council
  - c) To Review and Approve Cheque Signatories and Internet Authorisation
  - d) To Discuss the Looe Music Festival Ticket Offer and Make Resolution
9. To Review and Resolve Requests for Financial Assistance
10. Correspondence (For Information Only)
11. Procedures
  - a) To Discuss and Formulate a Safeguarding Policy
  - b) To Discuss and Formulate a Write-Off Policy
12. To Discuss all matters referred from other Committees
13. Matters for Further or Urgent Discussion as Determined by the Chairman  
(For Information Only)

**NOTE: If any person (Councillors or members of the public) have any questions the Clerk must be notified by Monday 22<sup>nd</sup> May 2017. If any members of the public wish to attend this meeting please notify the Town Council office by midday on Monday 22<sup>nd</sup> May 2017.**

**Please ensure all Confidential and Pink Papers are returned to the Clerk immediately after this meeting, thank you.**

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**