



LOOE TOWN COUNCIL

MINUTES OF THE TOURISM AND AMENITIES COMMITTEE

Held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe
On Monday 27th February 2017 at 7.00pm

REPORT TO COUNCIL

PRESENT:

Chairman: Cllr M Gregory
Councillors D Bryan, T Crane,
Mrs E Hannaford, C Rose and A Toms (Ex Officio)

IN ATTENDANCE

Town Clerk – Mrs Anne Frith

		ACTIONS
80.	<u>APOLOGIES</u> Apologies for absence were received from Councillors P Crossley and R Hendy. <u>ABSENT</u> Cllrs Mrs E Graham-Jones and T Stacey.	
81.	<u>TO RECEIVE QUESTIONS ORR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> There were no Members of the Public present.	
82.	<u>TO RECEIVE DECLARATIONS OF INTEREST</u> Cllr Toms declared an interest in any matter raised concerning Looe Harbour Commission, Looe Development Trust and Cornwall Council. Cllr Rose declared an interest in any matter raised concerning East Looe Town Trust.	
83.	<u>TO RESOLVE TO APPROVE THE MINUTES OF THE TOURISM AND AMENITIES COMMITTEE MEETING OF 25th JANUARY 2017</u> Cllr Gregory proposed that the Minutes of the Meeting of 25th January 2017 be approved, seconded by Cllr Crane it was: <u>RESOLVED</u> With a vote of 5/1 abstention to approve the Minutes of the	

	Meeting of the 25 th January 2017.	
84.	<p><u>MATTERS ARISING FROM THE MINUTES OF THE 25TH JANUARY 2017</u></p> <p>.1 <u>Ref Min No: 70.3 – Hannaford Bus Route</u> Cllr Mrs Hannaford will contact Citybus direct to clarify the actual route as we have conflicting information.</p> <p>.2 <u>Ref Min No: 70.4 – Looe Silver Craft</u> Cllr Gregory suggested that we invite Mr Paddy Mcilwaine to come into the office to explain what size of advertising cabinet he would like in the Tourist Information Centre.</p> <p>.3 <u>Ref Min No: 71 – Bank Charges</u> There was some confusion regarding the bank charges on the TIC P&L as they appear to be excessive. The Clerk was asked to double check and report back.</p> <p>.4 <u>Ref Min No: 73.1 - Beacon Lighting – 11th November 2018</u> The Clerk was asked to liaise with East Looe Town Trust, Royal British Legion and the Palace office regarding this event.</p> <p>.5 <u>Ref Min No: 73.1 – Queen’s Sapphire Anniversary</u> The Clerk reported that there are no formal celebrations taking place around the Country. The Committee felt that this anniversary should be celebrated in some way. Cllr Crane suggested a schools art competition, either a painting, collage or something similar be organised with a prize to be awarded to celebrate the Queens 65th Anniversary on the throne.</p>	<p>EH to contact City Bus</p> <p>LK to invite Mr Mcilwaine to attend the office</p> <p>Clerk to double check the bank charges.</p> <p>AF/LK to liaise.</p> <p>LK to contact schools</p>
85.	<p><u>TO REVIEW TOURIST INFORMATION CENTRE PROFIT AND LOSS</u></p> <p>The Committee reviewed the profit and loss as attached.</p>	
86.	<p><u>TO ARRANGE A MEETING OF THE TOURIST INFORMATION CENTRE WORKING GROUP</u></p> <p>Cllr Gregory informed the Committee that he is still working on information required for this meeting, he will provide this and then arrange a date for the next Meeting of this Group.</p>	
87.	<p><u>CORRESPONDENCE</u></p> <p>.1 <u>National Express</u> Cllr Gregory read out a letter received from National Express informing that our commission on ticket sales will be reduced from 10% to 5% as from 1st March. There was some discussion on the viability of continuing to provide this service but, as pointed out by the Senior Tourist Information Centre Assistant, the work involved in providing information for people will still be ongoing. It was agreed that we continue to sell the tickets and in addition charge for printing off tickets (10p b/w, 20p coloured) to compensate for loss of 5% commission.</p> <p>.2 <u>Looe Harbour Commission</u> Looe Harbour Commission have written to confirm that we can,</p>	

	if necessary, reduce the height of the wall outside the old seafront gents facility which is now a store.	
88.	<u>TO REVIEW THE AMENITIES MANAGER'S REPORT</u> The Committee reviewed Mrs Kellaway's report (as attached). There were no issues raised from the report.	
89.	<u>TO RECEIVE A TOURIST INFORMATION CENTRE REPORT</u> There was no report available.	
90.	<u>TO DISCUSS AN EPOS SYSTEM FOR THE TOURIST INFORMATION CENTRE</u> Cllr Crossley had been asked to provide information but had not yet done so, the Clerk was asked to chase this up.	Clerk to chase up
91.	<u>TO DISCUSS THE EMERGING DEVOLUTION PROPOSALS FOR LOOE TOWN COUNCIL</u> Cllr Mrs Hannaford reported that David Read was chasing up the other devolution opportunities we have expressed an interest in, she will chase this up. As far as the library/One Stop Shop is concerned, we are awaiting RIO's business case, once their financial report has been done it was suggested this should be passed to Cllr Gregory and he should then meet with RIO. Cllr Gregory agreed.	EH to chase David Read
92.	<u>TO APPROVE THE 2017 ADVERT FOR SEAGULL CONTROL</u> The Committee approved the draft advert subject to the telephone number being changed to Mrs Kellaway. Cllr Gregory suggested that we also ask what the problem is with the gulls when people ring up to book a visit to remove the eggs, we need to be clear on the reason for the visit.	
93.	<u>TO DISCUSS PUBLIC CONVENIENCE CHARGING</u> Cllr Mrs Hannaford informed that she had asked for this to be put onto the Agenda to promote debate and suggested that charging would only be suitable for the Millpool public conveniences. There was much discussion regarding cost/benefit, usage, ability to turn the charging facility on and off, provision of free access for local people etc. It was agreed that Mrs Kellaway be asked to ascertain the cost/benefit, talk to other Councils regarding their method of charging and look at a way of monitoring usage. Cllr Mrs Hannaford proposed that this matter is revisited by the new Council, seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to revisit this matter in the new Council.	LK to ascertain cost/benefit etc

94.	<p><u>MATTERS REFERRED FROM OTHER COMMITTEES</u> No matters had been referred.</p>	
95.	<p><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN.</u> .1 <u>Firewalk</u> Cllr Toms informed the Committee that there is a Fire Walk event taking place on April 13th in Looe in aid of the Fishermens Mission. Anyone wishing to take part will be given full training before attempting the walk. Cllr Toms asked that this event be promoted on our website, Tourist Information Centre website, facebook pages etc, this was agreed.</p>	
96.	<p><u>TO MOVE THE MEETING TO PART TWO</u> Cllr Gregory proposed that the Meeting now move to Part Two to discuss tenders for CCTV, Weed Spraying and repairs to West Looe toilets, seconded by Cllr Bryan it was: <u>RESOLVED</u> Unanimously to move the Meeting to Part Two.</p>	