



**MINUTES OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING**

held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe
on Tuesday 4th April 2017 at 7.00pm

PRESENT

Chairman Cllr R Hendy
Councillors D J Bryan,
A Toms (Ex Officio) and D Welch

OFFICERS

Town Clerk - Mrs Anne Frith

90.	<p><u>APOLOGIES</u> Apologies for absence were received from Cllrs Miss K Bishop, P Crossley, J Dingle and M Gregory.</p>	<u>ACTIONS</u>
91.	<p><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> There were no members of the public present.</p>	
92.	<p><u>TO RECEIVE DECLARATIONS OF INTEREST</u> Cllr Hendy declared an interest in any matter raised concerning East Looe Town Trust. Cllr Toms declared an interest in any matter raised concerning Looe Harbour Commission, Looe Development Trust and Cornwall Council.</p>	
93.	<p><u>TO APPROVE THE MINUTES OF THE MEETING OF 13th FEBRUARY 2017</u> Cllr Toms proposed that the Minutes of the Meeting, of 13th February be approved, seconded by Cllr Hendy it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the Meeting of 13th February 2016.</p>	
94.	<p><u>MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 6th DECEMBER 2016</u> .1 <u>Ref Min No: 81.6 – Alternative Accounting System.</u> This visit has not yet happened. The Clerk was asked to re-arrange the visit to Callington.</p>	Clerk to arrange
95.	<p><u>TO REVIEW FINANCIAL ISSUES</u> a)<u>To Review Profit and Loss up to 28th February 2017 the Cumulative Budget and the Quarterly Internal Audit Report</u> The Committee reviewed the profit and loss provided as attached. A couple of expenditure issues were raised, the</p>	Clerk to check Issues raised and tidy up the cumulative budget.

	<p>Clerk was asked to ascertain what they were for. The cumulative budget was also reviewed, the Clerk was asked to tidy up the over/under spend.</p> <p>The Quarterly Audit was reviewed and the Clerk was asked to put the matter of Internet Banking on the next Agenda.</p>	<p>Internet Banking to go on next Agenda</p>
96.	<p><u>TO DISCUSS ALTERNATIVE BANKING ARRANGEMENTS AS REFERRED FROM FULL COUNCIL</u></p> <p>Cllr Hendy explained that the concern is that all the Council's funds are with one Bank and it is felt that it would be preferable to move some of the funds elsewhere.</p> <p>After a short discussion this matter was deferred to the next Meeting and the Clerk was asked to investigate options.</p>	<p>Clerk to investigate investment options</p>
97.	<p><u>TO REVIEW AND RESOLVE REQUESTS FOR FINANCIAL ASSISTANCE</u></p> <p><u>.1 iSight (Cornwall Blind Association)</u></p> <p>An application for funding of £450 from iSight had been received.</p> <p>The Committee discussed this application but, as stated at previous meeting, it was felt that local, not national or County wide organisations, should be priority for any financial assistance.</p> <p>Cllr Bryan proposed that no donation be made, seconded by Cllr Welch it was:</p> <p><u>RESOLVED</u></p> <p>Unanimously that no donation be made. The Clerk was asked to write and explain why no donation is to be made.</p> <p><u>.2 Looe Marine Conservation Group</u></p> <p>A request for funding had been received to support the work of the Group, which provide education, encouragement of public interest in the Marine Conservation etc.</p> <p>The Committee discussed the request for £150, Cllr Hendy proposed that the requested donation of £150 be made, seconded by Cllr Bryan it was:</p> <p><u>RESOLVED</u></p> <p>Unanimously to approve the donation of £150.</p> <p><u>.3 Looe Rowing Club</u></p> <p>A request for funding of £500 to purchase new tailor made set of oars for the men's A squad who are competing in the World Championships in the Scillies in May, this has been match funded by West Looe Town Trust.</p> <p>The Committee discussed the request and Cllr Toms proposed that £500 be granted, seconded by Cllr Welch it was:</p> <p><u>RESOLVED</u></p> <p>To grant £500 for the purchase of tailor made oars.</p> <p><u>.4 Cornwall Air Ambulance</u></p> <p>A request had been received for £500 funding to help with the continuation of the service. Although the Committee consider this to be a valuable service, it is again a County wide organisation. The Committee felt that they should undertake some fund-raising activities in Looe themselves.</p> <p>After some discussion Cllr Toms proposed that we donate</p>	<p>Clerk to write to iSight</p>

	<p>£100 and write to Cornwall Air Ambulance explaining why our contribution has been reduced, seconded by Cllr Welch it was: <u>RESOLVED</u> Unanimously to approve the above proposal.</p>	
98.	<p><u>CORRESPONDENCE</u> None received.</p>	
99.	<p><u>PROCEDURES</u> The Safeguarding and write-off policies, Amendment of the Financial Regulations and Standing Orders are still ongoing. All these matters were referred to the next Meeting of the Committee.</p>	
100.	<p><u>MATTERS REFERRED FROM OTHER COMMITTEES</u> No matters referred.</p>	
101.	<p><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u> .1 <u>Looe Music Festival</u> A options proposal for the sale of tickets for the Music Festival had been received. The Committee discussed this matter but felt that this should be a Full Council decision. The matter was therefore referred to the next Full Council meeting for resolution. .2 <u>Grant/Donation Policy</u> The Clerk asked if the above Policy could be amended to comply with the current criteria for grants from the Community Chest. Cllr Hendy agreed to undertake the amendment of the Policy. The Meeting closed at 7.38pm.</p>	

Signature

Date