



MINUTES OF THE FULL COUNCIL MEETING

held in the Council Chamber, Fore Street, The Guildhall, East Looe
on Monday 20th February 2017 at 7.00pm

PRESENT

Chairman – Councillor A Toms

COUNCILLORS

D J Bryan	R Hendy
T Crane	Mrs M Powell
J R B Dingle	C Rose
M Gregory	M Soady
Mrs E Hannaford	

OFFICERS

Mrs A Frith – Town Clerk

IN ATTENDANCE

Miss R Jeavons – Looe Community Academy
Mr J Hill – Member of the Public

111.	<u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC.</u> Mr Hill asked to speak when the Traffic Regulation Order discussions were taking place, the Chairman agreed.	
112.	<u>APOLOGIES</u> Apologies were received from Cllrs Miss K Bishop, P Crossley Mrs E Graham-Jones, T Stacey and D Welch. Apologies were also received from Reverend Sharp (Mayors Chaplain) and Sgt J Williams (Devon & Cornwall Constabulary).	
113.	<u>TO RECEIVE DECLARATIONS OF INTEREST</u> Cllrs Hendy and Rose declared an interest in any matter raised concerning East Looe Town Trust. Cllr Toms declared an interest in any matter raised concerning Looe Harbour Commission and Cornwall Council. Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council. Cllr Dingle declared an interest in any matter raised concerning West Looe Town Trust.	

114.	<p><u>TO APPROVE THE MINUTES OF THE LAST FULL COUNCIL MEETING OF 16 JANUARY 2017</u> Cllr Soady proposed that the Minutes of 16th January 2017 be approved, seconded by Cllr Rose it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the meeting of 16th January 2017.</p>	
115.	<p><u>TOWN MAYOR'S ANNOUNCEMENTS</u> Cllr Toms made announcements as per attached Appendix "A". Cllr Toms asked Councillors to inform the Clerk if there were any matters they wished to bring up for discussion before the elections to inform the Clerk. Cllr Toms also congratulated Rebecca Jeavons on her performance in the recent school production of Toad of Toad Hall and asked that his congratulations be conveyed to all involved.</p>	
116.	<p><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF THE POLICE FOR LOOE</u> There was no report.</p>	
117.	<p><u>TO RECEIVE QUESTIONS FOR THE CORNWALL COUNCILLOR FOR EAST LOOE</u> See attached Appendix "B" as circulated. Cllr Toms invited all Councillors to go and have a look at the new properties on Old Park Road.</p>	
118.	<p><u>TO RECEIVE QUESTIONS FOR THE CORNWALL COUNCILLOR FOR WEST LOOE.</u> See attached Appendix "C" as circulated. Cllr Mrs Hannaford also reported that works are due to commence in May resurfacing Quay Road and Hannaford Road. She is arranging a meeting to cover all issues this disruption will cause.</p>	
119.	<p><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF LOOE COMMUNITY ACADEMY</u> The Academy Council Representative, Miss Rebecca Jeavons, gave her report as attached Appendix "D". Again, Cllr Toms congratulated the Academy on the excellent production of Toad of Toad Hall. Cllr Hendy congratulated Miss Jeavons on her clear and concise report. Rebecca then left the Meeting.</p>	
120.	<p><u>TO DISPOSE OF ANY BUSINESS OUTSTANDING FROM THE LAST MEETINGS AND RECOMMENDATIONS TO COUNCIL</u> There were no matters raised.</p>	

121.	<p><u>CORRESPONDENCE</u></p> <p>There was no correspondence for discussion.</p>	
122.	<p><u>MATTERS REFERRED FROM OTHER COMMITTEES</u></p> <p><u>.1 Traffic Working Party – Traffic Regulation Order</u></p> <p>Cllr Gregory referred to the Minutes of the last Traffic Working Party meeting, which had been circulated, and the recommendation to Council that the proposals for the Traffic Regulation Order be withdrawn due to lack of public support and it not being financially viable. Cllr Gregory explained the processes that had been undertaken and all information was discussed by the Traffic Working Party, the perceived benefit being small, not value for money and no agreement to accept a raise in Council tax to cover the cost.</p> <p>It had also been suggested that the bus stop at the far end of Marine Drive be moved back to Hannaford Point to alleviate the problem that the buses have turning round. The Clerk had been asked to ascertain the level of usage down to the far end of Marine Drive which, she had been informed by City Bus, was 36 bus pass users and 4 paying passengers per average week.</p> <p>Cllr Mrs Hannaford disputed the usage figures having spoken to Nick Truscott at Cornwall Council who say the usage is 4,500 per annum, City Bus have also pledged funds towards the cost of the Traffic Regulation Order and 38 people signed a petition to have the bus stop/shelter installed in its current position.</p> <p>Cllr Hendy reminded Councillors that there is a £10,000 budget available this year for a Traffic Regulation Order, £5000 of this having been allocated to Bonson Close, if Bonson Close was deferred then the full £10,000 could be used for Marine Drive. Cllr Mrs Hannaford agreed that Bonson Close could be deferred until the next financial year.</p> <p>Mr Hill was given the opportunity to give his views and he stated that the bus service is a lifeline for him and other residents in that area, he understands the cost involved for a fairly low passenger usage but he, and other residents, may be willing to contribute towards this cost. After much discussion Cllr Mrs Hannaford proposed that this part of the Traffic Regulation Order is supported and funded, seconded by Cllr Mrs Powell.</p> <p>Cllr Toms proposed an Amendment that the proposed Traffic Regulation Order for the road alongside the Bowling Club be supported if it can be done within the parameters of the £5000, there was no seconder.</p> <p>Cllr Mrs Hannaford Amended her original proposal and proposed that the full £10,000 in the budget be used with the Marine Drive Traffic Regulation Order being priority, seek assurance from City Bus that they will honour their pledge of funding and continue to provide the route, a meeting with City Bus to be arranged, seconded by Cllr</p>	<p>Clerk to arrange a meeting with City Bus</p>

	<p>Mrs Powell it was: <u>RESOLVED</u> With a vote of 8/2 against to approve the above proposal. It was agreed that the remainder of the Traffic Regulation Order be postponed but in the meantime meet with all necessary Cornwall Council Officers to discuss options for Bonson Close. .2 <u>Finance & General Purposes Committee.</u> a) <u>Book-keeping Services</u> Cllr Hendy informed that this matter had been deferred until after investigation into other accounting packages. He, Cllr Rose and the Clerk are due to visit Callington Town Council to review their accounting system. b) <u>Standing Orders – Amendments</u> Cllr Hendy informed that the Model Standing Orders had been amended in accordance with NALC recommendations, amalgamating their Standing Orders 13 & 14 (LTC's Orders 14 & 15) and he proposed that the Amended Standing Orders as presented be adopted, seconded by Cllr Toms it was: <u>RESOLVED</u> Unanimously to Adopt the Amended Standing Orders. c) <u>All Council Policies as listed</u> Cllr Hendy explained that all Policies(as attached list) have to be re-adopted annually and proposed that they are all approved for Adopted for 2017/18, seconded by Cllr Toms it was: <u>RESOLVED</u> Unanimously agreed to Adopt all Policies as listed. d) <u>Financial & General Risk Assessment</u> Cllr Hendy informed that a review had been done at the last Finance meeting and proposed that Risk Assessment be adopted for 2017/18, seconded by Cllr Toms it was: <u>RESOLVED</u> Unanimously to adopt the Financial and General Risk Assessment. Cllr Dingle raised concern that all Council funds are lodged with one bank and suggested that some be moved to another bank to reduce risk, Cllr Hendy agreed that this needs looking at and will be discussed at the next Finance meeting. Cllr Dingle also suggested that we need to highlight the money we spend and the benefit of doing so to the community and proposed that a small public information group be set up to deal with press releases etc, seconded by Cllr Mrs Hannaford it was unanimously agreed. The membership for this group will be Cllrs Dingle, Mrs Hannaford, Crane and Rose.</p>	<p>Clerk to arrange a meeting with C.C. Officers</p>
123.	<p><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING GROUPS AND OUTSIDE ORGANISATIONS</u></p>	

	<p><u>INCLUDING THE NEIGHBOURHOOD PLAN</u></p> <p>.1 <u>Neighbourhood Plan</u> Cllr Mrs Hannaford reported that she has now handed the Steering Group Chair to Greg Spence until after the elections or permanently if Mr Spence wishes to continue. CRCC have been asked to review the Working Groups. SWOT analysis and the Conservation Area Appraisal is due to commence shortly.</p>	
124.	<p><u>TO RECEIVE AN UPDATE ON THE REPAIRS TO THE MARINERS GARDEN WALL</u></p> <p>Cllr Toms gave an update on the progress so far, the Tenders have been received and James Lockyer Associates are now waiting for answers to a couple of queries and once the answers have been received they will send us their recommendations.</p>	
125.	<p><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></p> <p>There were no matters raised.</p>	
126.	<p><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR NOVEMBER 2016 AND DECEMBER 2016</u></p> <p>.1 <u>Accounts for Payment for January 2017</u> Cllr Toms proposed that the Accounts for Payment amounting to £24,461.06 as listed be approved, seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to approve the Accounts for payment for January 2017 as listed.</p>	
127.	<p><u>TO MOVE THE MEETING TO PART TWO</u></p> <p>Cllr Toms proposed that the Meeting now move to Part Two to discuss financial issues relating to the Post Office, Fore Street, East Looe.</p>	