



MINUTES OF THE FULL COUNCIL MEETING

held in the Council Chamber, The Guildhall, Fore Street, East Looe
on Monday 28th November 2016 at 7.00pm

PRESENT

Chairman – Councillor M Gregory

COUNCILLORS

D J Bryan	Mrs M Powell
T Crane	C Rose
P Crossley	M Soady
Mrs E Hannaford	T Stacey
R Hendy	D Welch

OFFICERS

Mrs A Frith – Town Clerk
Sgt J Williams – Devon & Cornwall Constabulary

76.	<u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC.</u> There were no members of the public present.	
77.	<u>APOLOGIES</u> Apologies were received from Cllrs Miss K Bishop, J R B Dingle and A Toms. Apologies were also received from Reverend Sharp (Mayor's Chaplain) and Looe Community Academy. <u>ABSENT</u> Cllr Mrs E Graham-Jones.	
78.	<u>TO RECEIVE DECLARATIONS OF INTEREST</u> Cllrs Hendy and Rose declared an interest in any matter raised concerning East Looe Town Trust. Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council.	
79.	<u>TO APPROVE THE MINUTES OF THE LAST FULL COUNCIL MEETING OF 17TH OCTOBER 2016</u> Cllr Hendy proposed that the Minutes of 17 th October 2016 be approved, seconded by Cllr Rose it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the meeting of 17 th October 2016.	

80.	<p><u>TOWN MAYOR'S ANNOUNCEMENTS</u> There were no announcements.</p>	
81.	<p><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF THE POLICE FOR LOOE</u> Sgt Williams gave her report as attached Appendix "A". She informed Council that there is an offender from Liskeard in and around Looe at the moment who targets sheds, all manner of gardening tools etc. He does not have a recognisable vehicle, changing vehicles frequently. All plans for Looe and Liskeard Police Stations have been put on hold for the moment and will be revisited in four to five years. Cllr Mrs Hannaford asked Sgt Williams if she could help with vehicular obstruction at the top end of Hannaford Lane caused by parking right up to the bollards and preventing people with prams/pushchairs getting through. Sgt Williams will have a word with the vehicle owners.</p>	
82.	<p><u>TO RECEIVE QUESTIONS FOR THE CORNWALL COUNCILLOR FOR EAST LOOE</u> There was no report given.</p>	
83.	<p><u>TO RECEIVE QUESTIONS FOR THE CORNWALL COUNCILLOR FOR WEST LOOE</u> Cllr Mrs Hannaford's report had been previously circulated. See attached Appendix "B". There were no questions asked.</p>	
84	<p><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF LOOE COMMUNITY ACADEMY</u> See attached Appendix "C". The Clerk informed Council that there should be an elected Representative by the next meeting.</p>	
85.	<p><u>TO DISPOSE OF ANY BUSINESS OUTSTANDING FROM THE LAST MEETINGS AND RECOMMENDATIONS TO COUNCIL</u> There were no matters raised.</p>	
86.	<p><u>CORRESPONDENCE</u> .1 <u>Cornwall Council Statement</u> Cllr Gregory read out the press release statement provided by Cornwall Council regarding the outcome of the Inquest into Mrs Norman's death due to the landslip in 2013. It was agreed that further discussion on this matter be raised under Matters for Further Discussion.</p>	

87.	<p><u>MATTERS REFERRED FROM OTHER COMMITTEES</u></p> <p>.1 <u>Tourism and Amenities Committee</u> a) <u>Community Emergency Plan</u> Cllr Gregory asked Cllr Welch to briefly explain what the plan is all about. Cllr Welch explained briefly and proposed that the Plan be adopted, seconded by Cllr Gregory it was: <u>RESOLVED</u> Unanimously to adopt the Community Emergency Plan.</p>	
88.	<p><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING GROUPS AND OUTSIDE ORGANISATIONS INCLUDING THE NEIGHBOURHOOD PLAN</u></p> <p>.1 <u>Royal British Legion</u> Cllr Welch reported that he had identified a grave of a soldier who died in 1920 from his injuries gained in the First World War in West Looe Cemetery. The grave had no headstone and no recognition on the Commonwealth War Graves Memorial. He has been working on setting this right and there will be a ceremony on Saturday 10th December at 2pm with various dignitaries to celebrate the installation of the soldiers headstone. Cllr Welch invited all Councillors to attend.</p> <p>.2 <u>Neighbourhood Plan</u> Cllr Mrs Hannaford informed that the four working groups are very close to finishing their work and a “mind map” has been created to bring all the working groups findings together and we have reached the point of writing policies. There is to be a Plenary meeting on Thursday 8th December at 5pm and all Councillors were invited to attend.</p> <p>An Urban Edge Assessment has been carried out and only three sites have been identified for housing/employment, a Conservation Area Appraisal is to be commissioned to update the 2000 version and a Cherished View competition will be starting shortly. A Design Brief for Polean will also be commissioned. The Plan is about one month behind schedule but the hope is that it can go out for public consultation in February, taking elections, summer season into consideration the worst case scenario is that the Plan will go for Referendum in September 2017.</p> <p>.3 <u>Mr Eric Woolley</u> Cllr Bryan informed that he, his wife and Deputy Mayoress, Julie Gregory, had attended Mr Woolley’s funeral on behalf of the Council. Mr Woolley’s daughter asked that her special thanks be given to Mrs Gregory for her attendance.</p>	

<p>89.</p>	<p><u>TO APPROVE PAYMENT OF £8,370 TO IAN FARMER ASSOCIATES.</u> Cllr Gregory reminded Councillors that this expenditure for a geotechnical survey of the Mariners Garden had previously been approved and, now that the work has been done, we need to approve the invoice for payment. Cllr Gregory proposed that the Invoice for £8,370 be approved for payment, seconded by Cllr Mrs Powell it was: <u>RESOLVED</u> Unanimously to approve the invoice for payment.</p>	
<p>90.</p>	<p><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></p> <p>.1 <u>Proposed Road Closure – Sandplace Road</u> Cllr Gregory expressed the opinion that the proposed closure from 9th January to 12th April, 24 hours a day seven days a week, is excessive bearing in mind the work to be undertaken. He asked Cllr Mrs Hannaford if she was able to explain the length of time needed, Cllr Mrs Hannaford stated that she did not know but Cormac usually apply for more time than needed in case of problems. The Clerk was asked to find out from Cormac what work has to be done and the reason for the length of time needed for the road closure.</p> <p>.2 <u>Coroners Verdict –St Martins Hill Landslip 2013</u> Councillors raised concern that the drains on highways are still not being swept and cleaned regularly and discussed what action should be taken. Cllr Gregory stated that we need to look again at the cleaning schedule and referred this to the Tourism and Amenities Committee for further discussion. The Clerk was asked to contact Cornwall Council. Cllr Soady proposed that Looe Town Council should employ someone now to clean the drains and send the bill to Cornwall Council, seconded by Cllr Stacey. Cllr Mrs Hannaford considered that the first port of call should be to contact Cornwall Council/Cory (Biffa) to get the gully cleaner down to Looe, more in-depth discussion is needed. Cllr Crane stated that we need to be more pro-active, identify problem areas and deal with them. Cllr Gregory proposed an Amendment to the previous proposal:</p> <ol style="list-style-type: none"> 1. Report all problem areas straight away 2. Formulate a back-up plan whereby our current staff clear the debris from the top of the drains and report on the condition of the inside of the drains. <p>Seconded by Cllr Crane it was agreed with a vote of 9/2 abstentions. Cllr Mrs Hannaford informed that our staff would have to</p>	<p>Clerk to contact Cormac</p>

	<p>have Chapter 8 training, this could be done through the Lengthsman Scheme operated by Cornwall Council.</p> <p>Cllr Mrs Hannaford informed that the verdict had not yet been published in full but discussions with the Lawyer this morning did not make good hearing. We need to be more vigilant and look at safety.</p> <p>Cllr Crane stated that whilst Cornwall Council are at their weakest we should be at our strongest and we need to make sure that our public know that we have, and will in the future do everything possible to ensure their safety.</p> <p>Cllr Gregory asked where we, as a Council, go from here.</p> <p>Cllr Mrs Hannaford proposed that the Chief Executive of Cornwall Council is invited to Looe to look with us at all the areas of concern and talk to all Councillors at a Special meeting, seconded by Cllr Gregory this was unanimously agreed. Cllr Crane stated that we engage with the Chief Executive with risks and concerns from the past, future and present.</p> <p>Cllr Mrs Hannaford asked for it to be minuted that this is her own personal view and not that of Cornwall Council.</p>	<p>Clerk to write to Chief Executive, CC</p>
<p>91.</p>	<p><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR OCTOBER 2016</u></p> <p>Cllr Mrs Hannaford objected to the payment for Mark Grassam for the bus shelter lease, Cornwall Council were supposed to be paying those costs, and that the invoice be passed to Cornwall Council for payment.</p> <p>Cllr Gregory proposed that the Accounts for payment as listed for October 2016 be approved, seconded by Cllr Bryan it was:</p> <p><u>RESOLVED</u></p> <p>Unanimously to approve the Accounts as listed for October 2016. (see attached Appendix "D") subject to the payment for Mark Grassam.</p> <p>The Meeting closed at 8pm.</p>	

Signed

Date