



**MINUTES OF THE FULL COUNCIL MEETING**

held in the Council Chamber, The Guildhall, East Looe  
on Monday 17<sup>th</sup> October 2016 at 7.00pm

**PRESENT**

Chairman – Councillor A Toms

**COUNCILLORS**

T Crane	R Hendy
P Crossley	C Rose
J R B Dingle	M Soady
M Gregory	T Stacey
Mrs E Hannaford	

**OFFICERS**

Mrs A Frith – Town Clerk

**IN ATTENDANCE**

Mr D Lissenden – Meneglaze B & B  
Mrs R Toms – Mayoress

61.	<p><b><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></b></p> <p>Mr Lissenden expressed the opinion that the Council had not discussed the redundancy of the Tourist Information Centre Manager any further and that the decision had been made in April, he was upset at the lack of consideration to the petitions submitted for the meeting of 21<sup>st</sup> September which objected to Mr Camp (current Tourist Information Centre Manager) being made redundant.</p> <p>Cllr Toms explained the process that had been followed regarding the redundancy of the <b>ROLE</b> of Tourist Information Centre Manager and informed that, after Members of the public had left the Meeting on 21<sup>st</sup> September, the petition had been discussed in Part Two and consideration given to the content. He will answer to the press if necessary.</p> <p>Further statements and accusations were made by Mr Lissenden which Cllr Dingle objected to and Mr Lissenden was asked to leave the meeting, which he duly did. Cllr Dingle stated that, in his opinion, Cllr Toms is a man of integrity and has his full support, he resents</p>	
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	<p>the attitude of Mr Lissenden. All Councillors agreed with Cllr Dingle. At this point Mrs Toms left the meeting.</p>	
62.	<p><b><u>APOLOGIES</u></b> Apologies were received from Cllrs D J Bryan, Miss K Bishop, Mrs E Graham-Jones, Mrs M Powell and D Welch. Apologies were also received from Reverend Sharp (Mayors Chaplain), Looe Community Academy and Police Sgt J Williams.</p>	
63.	<p><b><u>TO RECEIVE DECLARATIONS OF INTEREST</u></b> Cllrs Hendy and Rose declared an interest in any matter raised concerning East Looe Town Trust. Cllr Toms declared an interest in any matter raised concerning Looe Harbour Commission, Looe Development Trust and Cornwall Council. Cllr Dingle declared an interest in any matter raised concerning West Looe Town Trust. Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council.</p>	
64.	<p><b><u>TO APPROVE THE MINUTES OF THE LAST FULL COUNCIL MEETINGS OF 5<sup>TH</sup> AND 21<sup>ST</sup> SEPTEMBER 2016</u></b> .1 Minutes of the 5<sup>th</sup> September 2016 Cllr Crane proposed that the Minutes of the meeting of 5<sup>th</sup> September 2016 be approved, seconded by Cllr Gregory it was: <b><u>RESOLVED</u></b> With a vote of 9/1 abstention to approve the Minutes of the meeting of 5<sup>th</sup> September 2016. .2 Minutes of 21<sup>st</sup> September 2016 Cllr Toms proposed that the Minutes of the meeting of 21<sup>st</sup> September be approved, seconded by Cllr Crane it was: <b><u>RESOLVED</u></b> With a vote of 9/1 abstention to approve the Minutes of the meeting of 21<sup>st</sup> September 2016.</p>	
65.	<p><b><u>TOWN MAYOR'S ANNOUNCEMENTS</u></b> See attached Appendix "A".</p>	
66.	<p><b><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF THE POLICE FOR LOOE.</u></b> There was no report given. See attached Appendix "B".</p>	
67.	<p><b><u>TO RECEIVE QUESTIONS FOR THE CORNWALL COUNCILLOR FOR EAST LOOE</u></b> Cllr Toms' report had been previously circulated. See attached Appendix "C". There were no questions asked.</p>	

68.	<p><b><u>TO RECEIVE QUESTIONS FOR THE CORNWALL COUNCILLOR FOR WEST LOOE.</u></b>  Cllr Mrs Hannaford's report had been previously circulated. See attached Appendix "D".  There were no questions asked.</p>	
69.	<p><b><u>TO RECEIVE A REPORT FROM A REPRESENTATIVE OF LOOE COMMUNITY ACADEMY</u></b>  There was no report given, Cllr Toms explained that the School Council had not yet elected a representative.</p>	
70.	<p><b><u>TO DISPOSE OF ANY BUSINESS OUTSTANDING FROM THE LAST MEETINGS AND RECOMMENDATIONS TO COUNCIL</u></b></p> <p><u>.1 To further discuss the future operation of the Tourist Information Centre and set a Working Group meeting date</u>  Cllr Toms informed Council that a very positive Staffing Committee meeting had taken place on 8<sup>th</sup> October and good progress had been made, we now have the opportunity to move forward, he thanked Cllr Hendy for his initial draft Forward Plan for the Tourist Information Centre.  Cllr Rose stated that we have started to work out what we are doing with the Tourist Information Centre and we need to continue to get ahead of the game, be proactive rather than reactive.  Cllr Crane informed that he had spoken to Mrs Libby (Tourist Information Centre Assistant) who is now much happier following that meeting.  There followed much discussion about the reaction of members of the public at the meeting of 21<sup>st</sup> September and their incorrect perception that it is the Tourist Information Centre Manager personally that is being made redundant and not the role of Tourist Information Centre Manager.  Cllr Hendy stated that, for clarity, there are two issues:  .1 A review of the Tourist Information Centre which identified that the post of Tourist Information Centre Manager needed to be made redundant.  .2 The petitions received were related to Mr Camp as a person which had nothing to do with the post being made redundant.  Cllr Dingle expressed the opinion that a press release should be issued to set the record straight, Cllr Toms read out the statement he had made at the last Full Council meeting and asked Cllr Hendy if that was appropriate for a press release. Cllr Hendy, and the majority of Councillors considered that we should not issue a press statement at this stage.  There was much further discussion regarding the future operation of the Tourist Information Centre, production of</p>	

	<p>the Looe Guide and use of internet/social media etc. Cllr Toms informed Council that the Tourism &amp; Amenities Committee will be setting a date for the first Working Group meeting at their meeting on 24<sup>th</sup> October.</p>	
71.	<p><b><u>CORRESPONDENCE</u></b> There had been none received.</p>	
72.	<p><b><u>MATTERS REFERRED FROM OTHER COMMITTEES</u></b>  <b><u>a) Finance &amp; General Purposes Committee</u></b>  <u>.1 Work Place Pensions and Auto-enrolment Policy</u>  Cllr Hendy proposed that the Workplace Pension and Auto-enrolment Policy be approved and adopted by Council, seconded by Cllr Gregory it was  <b><u>RESOLVED</u></b>  Unanimously to approve and adopt the above Policy  <u>.2 Rolley Report</u>  Cllr Hendy explained that there a number of recommendations that have not been followed through and he is seeking approval to take no further action on these which have now been overtaken by events. The recommendations are: Recommendation 3 – relates to the job description for Tourism &amp; Promotions Manager, Recommendation 4 – job description for a Senior Information Assistant and Recommendation 9 – Office Apprentice.  Cllr Toms proposed that the above Recommendations be dropped with no further action, seconded by Cllr Gregory it was:  <b><u>RESOLVED</u></b>  Unanimously to approve the above proposal.  <u>.3 Looe Valley Cycle Trail</u>  Cllr Hendy explained that the Finance &amp; General Purposes Committee have recommended to Council a donation of £5000 towards the feasibility study required for the proposed cycle track having established that match funding has been sourced.  Cllr Mrs Hannaford further explained what is involved with the feasibility study and how the funds will be used, contributions have been received from LAG, Liskeard Town Council and Cormac. The idea is to join south coast to north coast at an eventual cost in the region of £2m - £3m.  Some concerns were raised about donating funds to a feasibility study with no guarantee that the cycle track will eventually be provided, Cllr Toms stated that, in his opinion, we should donate this money as it shows the Council's full support for tourism in Looe.  Cllr Mrs Hannaford proposed that the donation of £5000 be approved, seconded by Cllr Toms it was:  <b><u>RESOLVED</u></b>  With a vote of 7/3 against to approve the</p>	

	<p>Recommendation to donate £5000 towards the cost of the feasibility study.</p>	
73.	<p><b><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEES, WORKING GROUPS AND OUTSIDE ORGANISATIONS INCLUDING THE NEIGHBOURHOOD PLAN.</u></b></p> <p><u>.1 Neighbourhood Plan</u>  Cllr Toms reported that he had been to all the working group meetings and good progress is being made, they should be able to pull things together by December.  Cllr Mrs Hannaford reported that a Housing Needs survey is being done at the moment and we have commissioned an Urban Edge Study which is being done at the moment. She asked for assistance to publicise the Housing Needs Survey. Cllr Toms suggested that youngsters living at home should be encouraged to fill this in.</p>	
74.	<p><b><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></b></p> <p><u>.1 Keep Cornwall Whole</u>  Cllr Mrs Hannaford explained that she had asked for this Motion to Council to be put on the Agenda and asked the Chairman for time to explain what this is about and for a vote to be taken.  Cllr Mrs Hannaford explained that the Boundary Commission are working on changes to Constituencies which would mean that there would be a cross-border Constituency with Devon. This Motion is to gain the Council's approval to object to a "Devonwall" Constituency and keep Cornwall whole.  Cllr Mrs Hannaford that the Council writes to the Boundary Commission and to our MP, Sheryll Murray, to ask for confirmation that she will vote against the cross-border proposal, seconded by Cllr Soady it was Unanimously agreed.  Cllr Mrs Hannaford asked that the Mayor attend the protest against the cross-border Constituency in Launceston on Sunday 30<sup>th</sup> October 2016 on behalf of the Council.</p> <p><u>.2 1<sup>st</sup> Looe Sea Scouts</u>  Cllr Toms informed Council that a letter had been received from the 1<sup>st</sup> Looe Sea Scouts asking to use part of the West Looe Downs store for storage of their equipment. He informed that the Council use this facility at the moment but it is being cleared out and tidied up shortly which will provide space for the Sea Scouts. The current rent for the facility costs the Council £1 per year. Cllr Soady proposed that a charge of 1p per year should be made, seconded by Cllr Mrs Hannaford. Cllr Dingle proposed an Amendment that no charge for rent is made as any charge for rent involves legal fees, seconded by</p>	

	<p>Cllr Mrs Hannaford it was Unanimously agreed to allow the Sea Scouts to use part of the facility at no charge. There was no vote taken on Cllr Soady's proposal.</p> <p><u>.3 Christmas Party</u></p> <p>Cllr Toms reminded Councillors that the Council Christmas party is on Friday 9<sup>th</sup> December, joining with Looe Harbour Commission and asked Councillors to let the office know if they will be attending.</p> <p>Cllrs Dingle and Hendy informed that they will unfortunately be away on holiday.</p>	
75.	<p><b><u>TO RATIFY THE ACCOUNTS FOR PAYMENT AS LISTED FOR SEPTEMBER 2016</u></b></p> <p>Cllr Toms proposed that the Accounts for payment as listed for September 2016 be approved, seconded by Cllr Hendy it was:</p> <p><b><u>RESOLVED</u></b></p> <p>Unanimously to approve the Accounts as listed for September 2016. (see attached Appendix "E").</p> <p>The Meeting closed at 8.30pm.</p>	

Signed .....

Date .....