



# *LOOE TOWN COUNCIL*

## *KONSEL TRE LOGH*

THE GUILDHALL, FORE STREET, EAST LOOE PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

17<sup>th</sup> October 2016

To the Members of the Tourism and Amenities Committee  
LOOE TOWN COUNCIL

Ladies and Gentlemen

You are hereby summoned to attend a Meeting of the Tourism and Amenities Committee to be held in the Tourist Information Centre, The Guildhall, Fore Street, East Looe on:

**Monday 24<sup>th</sup> October 2016 at 7.00pm**

Yours faithfully

Town Clerk

## AGENDA

1. Apologies
2. To Receive Questions or Statements from Members of the Public
3. To Receive Declarations of Interest
4. To Resolve to Approve the Minutes of the Tourism and Amenities Meeting of 12<sup>th</sup> September 2016 (Minute Nos 18 - 31)
5. Matters Arising from the Tourism and Amenities Meeting held on 12 September 2016
6. To Review Tourist Information Centre Profit and Loss Accounts
7. To Set a Date for the Tourist Information Centre Opening to Sell Date Limited Stock
8. To Discuss a Point of Sale Till System to Include an Update on Mamma J's Visit
9. To Receive a Report From The Tourist Information Centre Manager to Include an Update on the on-line Booking System
10. To Set a Date for a Tourist Information Centre Working Group Meeting and Determine Group Membership
11. Correspondence (For Information Only)
12. To Review the Report from the Amenities Manager
13. To Update on Devolution Proposals for Looe Town Council
14. To Discuss Draft Service Level Agreement for Polperro Community Council Ref Public Conveniences
15. To Review the Draft Community Emergency Plan and Make Recommendation to Full Council for Adoption
16. To Discuss Provision of a Council Van and Make Recommendation to Full Council
17. To Discuss the Cost of Providing Free Parking for December Weekends and Make a Resolution
18. Matters Referred from Other Committees
19. Matters for Further Discussion as Determined Urgent by the Chairman

**NOTE: If any person (Councillors or members of the public) have any questions the Clerk must be notified by Friday 21<sup>st</sup> October 2016. If any member of the public wishes to attend this meeting please notify the Town Council office by midday on Friday 21<sup>st</sup> October 2016.**

**Please ensure all Confidential and Pink Papers are returned to the Clerk immediately after this meeting, thank you.**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.