



MINUTES OF THE FULL COUNCIL MEETING

held in the Council Chamber, The Guildhall, East Looe
on Monday 23rd May 2016 at 7.00pm

PRESENT

Chairman – Councillor A Toms

COUNCILLORS

D J Bryan	Mrs M Powell
T Crane	C Rose
Mrs E Graham-Jones (Arrived 7.20pm)	
Mrs E Hannaford	M Soady
R Hendy	T Stacey

OFFICERS

Mrs A Frith – Town Clerk

IN ATTENDANCE

Rev Philip Sharp – Mayor’s Chaplain

Rev Sharp gave Prayers.

The Mayor presented Rev Sharp with a small gift to thank him for his help and guidance during the past year. Rev Sharp thanked the Mayor and stated that it is a pleasure and an honour to serve this Council.

Rev Sharp then gave his apologies and left the Meeting.

2.	<u>APOLOGIES</u> Apologies were received from Cllrs Miss K Bishop, J R B Dingle, M Gregory and D Welch, also from Looe Community Academy and Devon & Cornwall Constabulary. <u>ABSENT</u> Cllr P Crossley.	<u>ACTIONS</u>
3.	<u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u> There were no questions asked.	

4.	<p><u>TO APPROVE THE MINUTES OF THE LAST FULL COUNCIL MEETINGS OF 4TH APRIL 2016, SPECIAL CLOSED FULL COUNCIL OF 11TH APRIL 2016, ANNUAL MEETING OF 16TH MAY 2016 AND THE TOWN MEETING OF 16TH MAY 2016</u></p> <p>.1 <u>Meeting of 4th April 2016</u> Cllr Toms proposed that the Minutes of the 4th April 2016 be approved, seconded by Cllr Bryan it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the Meeting of 4th April 2016.</p> <p>.2 <u>Special Closed Full Council Meeting of 11th April 2016</u> Cllr Toms proposed that the Minutes of the Meeting of 11th April 2016 be approved, seconded by Cllr Soady it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the Meeting of 11th April 2016.</p> <p>.3 <u>Annual Meeting of 16th May 2016 and Town Meeting of 16th May 2016</u> Cllr Toms proposed that the Minutes of the Annual and Town Meetings of 16th May 2016 be approved, seconded by Cllr Rose it was: <u>RESOLVED</u> Unanimously to approve the Minutes of the Annual and Town Meetings of 16th May 2016.</p>	
5.	<p><u>TO RECEIVE DECLARATIONS OF INTEREST</u></p> <p>Cllr Hendy declared an interest in any matter raised concerning East Looe Town Trust. Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council. Cllr Toms declared an interest in any matter raised concerning Looe Harbour Commission, Looe Development Trust and Cornwall Council.</p>	
6.	<p><u>MAYOR'S ANNOUNCEMENTS</u></p> <p>See attached Appendix 'A'. Cllr Toms explained that he had asked our Contractor, Nick Clowes to submit a report to Council regarding the Millpool toilets as there are some issues which Cornwall Council's contractor should have picked up on. Cllr Toms stated that priority projects for this coming year should be the Neighbourhood Plan, the Traffic Regulation Order and the Emergency Plan, he asked Councillors to contact the office if they have any further projects to add.</p>	
7.	<p><u>TO RECEIVE A REPORT FROM THE POLICE FOR LOOE</u></p> <p>A written report had been circulated as attached Appendix 'B'. Cllr Toms expressed concern regarding the number of</p>	

	<p>assaults reported. He is meeting with Inspector Morris next week and will take this up with him. Cllr Hendy asked that emphasis should also be put on the amount of anti-social behaviour, especially in the early hours.</p>	
8.	<p><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR EAST LOOE</u> See attached Appendix 'C'. No questions were asked.</p>	
9.	<p><u>TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLOR FOR WEST LOOE</u> See attached Appendix 'D'. Cllr Rose thanked Cllr Mrs Hannaford for investigating the water pouring down West Looe Hill and hopes that the problem can be resolved. Cllr Bryan asked if a location could be identified for a jigsaw club, Cllr Mrs Hannaford informed that this could be part of community use of the library/OSS building, discussions for which are ongoing.</p>	
10.	<p><u>TO RECEIVE A REPORT FROM THE REPRESENTATIVE OF LOOE COMMUNITY ACADEMY</u> There was no report given.</p>	
11.	<p><u>MATTERS ARISING FROM THE MINUTES OF THE FULL COUNCIL MEETINGS OF 4th APRIL 2016, 11th APRIL 2016 and 16th MAY 2016</u> There were no matters raised.</p>	
12.	<p><u>CORRESPONDENCE</u> There was no correspondence.</p>	
13.	<p><u>MATTERS REFERRED FROM OTHER COMMITTEES</u> No matters had been referred.</p>	
14.	<p><u>TO RECEIVE REPORTS FROM MEMBER REPRESENTATIVES OF SUB-COMMITTEE, WORKING PARTIES AND OUTSIDE ORGANISATIONS</u> .1 <u>Bathing Water Quality</u> Cllr Toms reported that there is to be another meeting held on 24th May 2016 which he will be attending. .2 <u>Neighbourhood Plan</u> Cllr Toms gave a short report of the meeting held on 20th April, he and Mr Andrew Gill have been delivering the business survey forms and he asked for other Councillors help with the distribution.</p>	
15.	<p><u>TO RESOLVE TO ADOPT LOOE TOWN COUNCIL REDUNDANCY POLICY</u> Cllr Hendy informed that this document had been previously circulated to all Members and proposed that the Redundancy Policy be Adopted, seconded by Cllr Toms it was: <u>RESOLVED</u> Unanimously to Adopt the Redundancy Policy. (See attached Appendix 'E').</p>	

16.	<p><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN</u></p> <p>.1 <u>Cllr Soady – EU Referendum</u> Cllr Soady presented his view of the forthcoming referendum. Cllr Mrs Hannaford objected as a Point of Order and Cllr Toms explained that advice had been sought from Cornwall Council Legal & Member Services which he read out to Council. Cllr Soady thanked the Mayor and continued. Cllr Mrs Hannaford read out part of a letter sent to Cornwall Council Portfolio Holder for Economy, which she will forward to all if required, as a counter view.</p> <p>.2 <u>To Approve Delegated Authority to Cllr Rose to Include all aspects of the Tourist Information Centre within his duties as Member Internal Audit Monitoring</u> The Clerk explained the reason for this request and Cllr Rose expanded further. Cllr Hendy stated that this is within the requirements of the Financial Regulations and Governance of Council. Cllr Mrs Hannaford expressed concern for the responsibility on Cllr Rose’s shoulders, the Clerk explained that Cllr Rose will make a report and take it to the relevant Committee for discussion. Cllr Toms stated that, up to now, Cllr Rose has conducted two internal audits of the Council and identified areas that require attention and we require someone to look at the entire area of responsibility of the Council. Cllr Hendy proposed that Approval be given, seconded by Cllr Bryan it was Unanimously agreed.</p>	
17.	<p><u>TO APPROVE THE ACCOUNTS FOR PAYMENT FOR APRIL 2016</u></p> <p>Cllr Soady raised objection to the payment for the Cornish Times advert for seagull egg control. Cllr Toms proposed that the Accounts for payment as listed for April 2016 be approved, seconded by Cllr Bryan it was: <u>RESOLVED</u> With a vote of 9/1 against (Cllr Soady) to approve the Accounts for payment for April as listed. (See attached Appendix ‘F’).</p> <p>The Meeting closed at 7.40pm.</p>	

Signed

Date