



LOOE TOWN COUNCIL

**MINUTES OF THE PLANNING AND PUBLIC CONSULTATION
COMMITTEE MEETING**

Held in Tourist Information Centre, The Guildhall, Fore Street, East Looe
On Tuesday 14th June 2016 at 7.00pm

REPORT TO COUNCIL

PRESENT

Cllrs Mrs Hannaford, C Rose,
A Toms and D Welch

IN ATTENDANCE

Assistant Town Clerk – Annette Keen
Mr K Rolfe (Town Planner) - Polvellan
Mr S Humphreys (Ecologist) - Polvellan
Mr P Williams – (Rep from Rural Retreats and Development Ltd) - Polvellan
Mr S Burgess (Architect) - Polvellan

		ACTIONS
1.	<u>TO ELECT A CHAIRMAN</u> Councillor Toms proposed that Councillor Rose be elected to serve as Chairman for 2016/17, seconded by Councillor Mrs Hannaford, it was <u>RESOLVED</u> Unanimously to elect Councillor Rose to serve as Chairman for 2016/2017.	
2.	<u>TO ELECT A VICE-CHAIRMAN</u> Councillor Rose proposed that Councillor Welch be elected to serve as Vice-Chairman for 2016/2017, seconded by Councillor Toms, it was <u>RESOLVED</u> Unanimously to elect Councillor Welch to serve as Vice-Chairman for 2016/2017.	
3.	<u>APOLOGIES</u> Apologies were received from Councillor Mrs Powell.	
4.	<u>TO RECEIVE DECLARATIONS OF INTEREST</u> Cllr Toms declared an interest in any matter raised concerning Looe Harbour Commission, Looe Development	

	Trust and Cornwall Council. Cllr Mrs Hannaford declared an interest in any matter raised concerning Cornwall Council.	
5.	<p><u>TO RECEIVE A PRESENTATION FROM MR KEITH ROLFE RE: POLVELLAN HOUSE DEVELOPMENT PROPOSALS, WEST LOOE</u></p> <p>The Chairman presented Mr Rolfe with a copy of Looe Town Council's Planning Pre-Application Consultation Policy for information and stated that Looe Town Council cannot pre-determine their position for a later date.</p> <p>Mr Rolfe informed the Committee that the pre-application has not yet been submitted as they are awaiting the final Viability report.</p> <p>Mr Humphreys, Ecologist, explained the proposals for landscape and woodland plans, heritage study and the architectural importance of this development.</p> <p>Mr Burgess, Architect, displayed the design and access statement for the site and informed that much consultation had taken place with Cornwall Design Review panel. Some suggestions received from the Public Consultation day held in Looe had also been taken into account. The development would restore the historic building, respecting that the main house is the main view point, and bring back to life the surrounding area for the benefit of Looe. The development would be fenced off and not open to members of the public.</p> <p>Councillor Mrs Hannaford raised concerns regarding the loss of parking in the turning circle in the Millpool, as it has recently been used for storage for contractors and questioned affordable housing on the development.</p> <p>Mr Williams stated that an affordable housing scheme would not be suitable for this development or make it viable.</p> <p>Councillor Mrs Hannaford expressed concern that there should be affordable housing, if not an offsite contribution, otherwise it will not meet policy. Much discussion took place.</p> <p>Mr Williams left copies of the plans with the Town Council for information and available if residents wish to view.</p> <p>Messrs Rolfe, Williams, Burgess and Humphreys thanked the Committee and left the meeting at 8.00pm.</p>	
6.	<p><u>TO RECEIVE QUESTIONS OR STATEMENTS FROM MEMBERS OF THE PUBLIC</u></p> <p>There were none.</p>	
7.	<p><u>TO RESOLVE TO APPROVE THE MINUTES OF THE PLANNING AND PUBLIC CONSULTATION MEETING OF 10TH MAY 2016 (MINUTE NOS; 133 – 143 (INC))</u></p> <p>Councillor Toms proposed to approve the Minutes of the Planning and Public Consultation Committee Meeting held on 10th May 2016, seconded by Councillor Rose it was</p>	

	<p><u>RESOLVED</u> With a vote of 3/1 abstention, Cllr D Welch, to approve the Minutes of the Planning and Public Consultation held on 10th May 2016.</p>	
8.	<p><u>MATTERS ARISING FROM THE MINUTES OF THE PLANNING AND PUBLIC CONSULTATION MEETING OF 10th MAY 2016</u> <u>Minute No 137 Minute No: 132.4: Projecting Planning Applications at Meetings</u> Councillor Toms thanked Councillor Rose and the Assistant Town Clerk for their work, the projector and screen have now been purchased to project plans at meetings.</p>	
9.	<p><u>CORRESPONDENCE (FOR INFORMATION ONLY)</u> No correspondence was received.</p>	
10.	<p><u>TO NOTE THE DECISION NOTICES</u> As attached Appendix 'A'.</p>	
11.	<p><u>TO REPORT AND NOTE PLANNING APPEALS AND SITE MEETINGS</u> The Chairman informed the Committee that a site meeting has been arranged with the Planning Officer to view PA16/03865 - Idle Rocks, Bay View Road, East Looe. Councillors Rose and Welch and Assistant Town Clerk will attend.</p>	
12.	<p><u>TO CONSIDER PLANNING APPLICATIONS AS LISTED AND MAKE RECOMMENDATIONS THROUGH THE CLERK DIRECT TO CORNWALL COUNCIL</u> See Appendix 'B'.</p>	
13.	<p><u>TO RECEIVE REPORTS OF PLANNING CONTRAVENTIONS</u> Councillor Toms informed the Committee that he has contacted both Building Control and Enforcement re a close proximity of a BT line over the roof of new build property, land adjacent 2 Sunrising Estate, East Looe - PA14/09845.</p>	
14.	<p><u>MATTERS FOR FURTHER OR URGENT DISCUSSION AS DETERMINED BY THE CHAIRMAN (FOR INFORMATION ONLY)</u> <u>.1 To Discuss the 5 Day Procol Procedure</u> Councillor Mrs Hannaford informed the Committee that she had recently attended a Parish Review Panel where this was discussed. Concern was raised with the openness and transparency with the current procedure that Looe Town Council operate for the 5 Day Protocol. This was discussed and was decided that Councillor Mrs</p>	<p>Cllr Mrs Hannaford to investigate</p>

