



# *LOOE TOWN COUNCIL*

## *KONSEL TRE LOGH*

THE GUILDHALL, FORE STREET, EAST LOOE PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

9<sup>th</sup> May 2016

To the Councillors of  
Looe Town Council

Ladies and Gentlemen

I am directed by the Mayor to summon you to attend the  
**ANNUAL COUNCIL MEETING, during which the MAYOR MAKING  
CEREMONY** will take place in the  
Council Chamber, The Guildhall, Fore Street, East Looe  
On **Monday 16<sup>th</sup> May 2016 at 7.00pm**

This will be immediately followed by the Town Meeting.

Yours faithfully

**Mrs Anne Frith  
Town Clerk**

## **AGENDA**

Prayers

- 1.** The Councillors take their places
- 2.** N/A
- 3.** Apologies
- 4.** The Mayor's Address and Presentations
- 5.** Annual Reports from Committee Chairmen
  - .1 Finance and General Purposes
  - .2 Tourism and Amenities
  - .3 Planning
- 6.** Nominations and Election of Town Mayor for the 2016/2017
- 7.** The Signing and the Declaration of Acceptance of Office by the Mayor-elect followed by the Mayor's Acceptance speech
- 8.** The Mayor's Appointments to Office of:
  - a. The Mayoress
  - b. The Mayor's Chaplain
  - c. The Town Mace Bearers
- 9.** Appointment of Deputy Mayor
- 10.** To confirm the various Council Committees
- 11.** To confirm Council Representatives on Outside Bodies
- 12.** To Adjourn the Annual Council Meeting
- 13.** The Town Meeting:
  - a. The Mayor will address the Meeting
  - b. To Receive Questions from Local Government Electors
  - c. To Close the Annual Town Meeting
  - d. To Retire for Refreshments