



**MINUTES OF THE ANNUAL MEETING AND MAYOR MAKING CEREMONY  
OF THE LOOE TOWN COUNCIL**

held in the Council Chamber, The Guildhall, East Looe  
on Monday 16<sup>th</sup> May 2016 at 7.00pm

**PRESENT**

Chairman – Councillor A Toms

**COUNCILLORS**

Miss K Bishop	Mrs E Hannaford
D J Bryan	R Hendy
J Dingle	C Rose
M Gregory	M Soady
Mrs E Graham-Jones	T Stacey

**OFFICERS**

Town Clerk - Mrs Anne Frith  
Assistant to the Clerk – Mrs Annette Keen

**IN ATTENDANCE**

Curate J Foot  
Mrs R Toms  
Mrs J Gregory  
Representatives from:  
Clearbrook Ward – Derriford Hospital  
Ellie's Haven  
Looe Rowing and Gig Club  
1<sup>st</sup> Looe Sea Scouts and 4<sup>th</sup> Looe Brownies  
Barbican Pre-School and West Looe Playgroup  
Looe Development Trust – Youth Group and Skateboard Park  
Memory Cafe – St Martin's  
St Pinnock Band  
West Looe May Fayre  
Looe Marine Conservation Group  
Mr L Portman - Royal British Legion  
Men's A Team - Looe Rowing Club  
Doctors: D Staff, E Staff and K Gummow  
Mr & Mrs W Scarah – Town Sargeant  
Mace Bearers – Mrs H Toms and Mrs J Woodman  
Town Crier – Mr R Bennett  
Mr N Richardson- Photographer  
Mrs L Kellaway – Amenities Manager – Looe Town Council  
Various other Members of the Public

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Curate Foot gave Prayers.

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<b>168.</b>	<b><u>APOLOGIES</u></b> Apologies for absence were received from Councillors P Crossley, T Crane and D Welch. <b><u>ABSENT</u></b> Councillor Mrs M Powell.	<b><u>ACTIONS</u></b>
<b>169.</b>	<b><u>THE MAYOR'S ADDRESS AND PRESENTATIONS</u></b> The Mayor addressed the Council as attached Appendix "A" and followed by making presentations of gifts to the Mayoress, Mrs Rayna Toms, the Deputy Mayor and Mayoress - Cllr Martin and Mrs Julie Gregory, Curate Joachim Foot, The Clerk and Assistant to the Clerk, Mrs Anne Frith and Mrs Annette Keen, Mace Bearers Mrs Heather Toms and Mrs Jean Woodman and Mrs Laura Kellaway, Amenities Manager. The Mayor then presented donation cheques to organisations as listed on attached Appendix "B". The Mayor also presented Dr's Dale and Emma Staff and Kate Gummow with two awards, Cornwall Council Civic Award and Looe Town Council Organisation of the Year Award to recognise their efforts to save lives during the Storm Force 10 run, continuing to complete the run after giving medical assistance. The Mayor presented the Citizen of the Year Award to the Looe Rowing Club Men's "A" Team for their achievement in the Scilly Isles.	
<b>170.</b>	<b><u>ANNUAL REPORTS FROM COMMITTEE CHAIRMEN</u></b> All reports had been tabled as follows: Finance & General Purposes (Appendix "C"). Tourism & Amenities (Appendix "D"). Planning & Public Consultation (Appendix "E").  There were no questions.	
<b>171.</b>	<b><u>TO CONFIRM THE NOMINATION AND ELECTION OF MAYOR FOR 2016/17</u></b> The Clerk called upon Cllr Gregory to confirm his proposal to elect Cllr Toms to serve as Mayor for the coming year. Cllr Gregory proposed that Cllr Toms be elected to serve as Mayor for 2016/17, seconded by Cllr Mrs Hannaford it was: <b><u>RESOLVED</u></b> Unanimously to elect Cllr Toms to serve as Mayor for 2016/17.	

172.	<p><b><u>THE SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE</u></b>  Councillor Toms signed the Declaration of Acceptance of Office witnessed by the Clerk and Proper Officer. The Mayor then made his acceptance speech as attached Appendix "F".</p>	
173.	<p><b><u>THE MAYOR'S APPOINTMENT OF OFFICE OF:</u></b>  .1 <u>The Mayoress</u>  Cllr Toms appointed his wife, Mrs Rayna Toms.  .2 <u>The Mayors Chaplain</u>  Cllr Toms re-appointed Rev Philip Sharp.  .3 <u>Town Mace Bearers</u>  Cllr Toms appointed Mrs Jean Woodman and Mrs Heather Toms.</p>	
174.	<p><b><u>TO APPOINT A DEPUTY MAYOR FOR 2016/17</u></b>  Cllr Toms proposed that Cllr Gregory be Deputy Mayor for 2016/17, seconded by Cllr Bryan it was:  <b><u>RESOLVED</u></b>  Unanimously to elect Cllr Gregory to serve as Deputy Mayor for 2016/17.  Cllr Gregory signed the Declaration of Acceptance of Office witnessed by the Clerk and Proper Officer and appointed Mrs Julie Gregory as Deputy Mayoress.</p>	
175.	<p><b><u>TO CONFIRM THE NEW COUNCIL COMMITTEE MEMBERSHIP</u></b>  The Membership of Committee list had been circulated, Cllr Toms proposed that the list, was approved, seconded by Cllr Gregory it was:  <b><u>RESOLVED</u></b>  Unanimously to approve the Committee Membership as attached Appendix "G".</p>	
176.	<p><b><u>TO APPROVE COUNCIL REPRESENTATIVES ON OUTSIDE BODIES</u></b>  Cllr Toms proposed that the list, as circulated be approved, seconded by Cllr Gregory it was:  <b><u>RESOLVED</u></b>  Unanimously to approve the Membership as listed. (Attached Appendix "H")</p>	
177.	<p><b><u>TO ADJOURN THE ANNUAL COUNCIL MEETING</u></b>  Cllr Toms proposed that the Annual Meeting be adjourned, seconded by Cllr Gregory it was:  <b><u>RESOLVED</u></b>  Unanimously to adjourn the Annual Meeting at 7.35pm.</p>	

Signed .....

Date .....