



LOOE TOWN COUNCIL

KONSEL TRE LOGH

THE GUILDHALL, FORE STREET, EAST LOOE PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

9th May 2016

To the Councillors of
Looe Town Council

Ladies and Gentlemen

I am directed by the Mayor to summon you to attend the
**ANNUAL COUNCIL MEETING, during which the MAYOR MAKING
CEREMONY** will take place in the
Council Chamber, The Guildhall, Fore Street, East Looe
On **Monday 16th May 2016 at 7.00pm**

This will be immediately followed by the Town Meeting.

Yours faithfully

Mrs Anne Frith
Town Clerk

AGENDA

Prayers

- 1.** The Councillors take their places
- 2.** N/A
- 3.** Apologies
- 4.** The Mayor's Address and Presentations
- 5.** Annual Reports from Committee Chairmen
 - .1 Finance and General Purposes
 - .2 Tourism and Amenities
 - .3 Planning
- 6.** Nominations and Election of Town Mayor for the 2016/2017
- 7.** The Signing and the Declaration of Acceptance of Office by the Mayor-elect followed by the Mayor's Acceptance speech
- 8.** The Mayor's Appointments to Office of:
 - a. The Mayoress
 - b. The Mayor's Chaplain
 - c. The Town Mace Bearers
- 9.** Appointment of Deputy Mayor
- 10.** To confirm the various Council Committees
- 11.** To confirm Council Representatives on Outside Bodies
- 12.** To Adjourn the Annual Council Meeting
- 13.** The Town Meeting:
 - a. The Mayor will address the Meeting
 - b. To Receive Questions from Local Government Electors
 - c. To Close the Annual Town Meeting
 - d. To Retire for Refreshments